

Dudley Group NHS Foundation Trust: Equality Impact Assessment

Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

1. Name of lead	Jackie Dietrich
Contact number & email	(01384) 456111 ext 3403 Jackie.dietrich@dgh.nhs.uk
Directorate or Department and Team	Nursing Directorate Communications Department
2. Name of service or policy	NHS Choices and Patient Opinion Response Policy
Is this a new or existing piece of work?	Existing
3. Target audience e.g. patients and public; NHS staff; professional health organisations; voluntary organisation; internal staff	Staff, patients, carers and visitors
4. What are the aims of the service/ policy? i.e. what does the policy or service hope to achieve?	To provide a Trust response to every comment posted on NHS Choices and/or Patient Opinion within ten working days
5. Does any part of this service or policy have the potential to have an adverse impact based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation? <i>If No, please provide brief reasons.</i>	No. We will respond to every person who posts a comment irrespective of age, disability, ethnic origin, gender, religion/belief or sexual orientation. They often post anonymously or just give their first names.
6. Are there any factors that could lead to different outcomes or satisfaction levels based on people's age, disability, ethnic origin, gender, religion/belief or sexual orientation? If No, please provide brief reasons.	No. We will respond to every person who posts a comment irrespective of age, disability, ethnic origin, gender, religion/belief or sexual orientation. They often post anonymously or just give their first names

If you have answered yes to any of questions 5 or 6, you must now complete a full Equality Impact Assessment using the proforma provided by the Trust.

If you have answered No to all of the above questions, a full assessment is not required. Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Head of Communications at Trust HQ.

Name of person completing this screening: Jackie Dietrich

Job Title: Communications Manager

Date sent to Head of Service, Matron or Head of department:

28/03/2013

Date sent to Head of Communications, Trust HQ:

25th April 2013

For advice relating to completion of this screening, please contact Human Resources on 456111, ext 3807