

Dudley Group of Hospitals: Equality Impact Assessment

Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

1. Name of lead	Pam Smith
Contact number & email	Pamela.smith@dgh.nhs.uk
Directorate or Department and Team	Director of Nursing
2. Name of service or policy	Neonatal unit Staffing and Activity Escalation Policy
Is this a new or existing piece of work?	New
3. Target audience	All staff working the DGNHSFT Neonatal unit and Maternity unit.
4. What are the aims of the service/policy?	The aim of this policy is to identify contingencies in the event of increased unit activity and reduced staffing levels, to maintain a high delivery of care within the Neonatal Unit and to safeguard patients.
5. Does any part of this service or policy have the potential to have an adverse impact based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation? <i>If No, please provide brief reasons.</i>	No. Age, Disability, ethnic origin, gender, religion/belief or sexual orientation not affected by the policy.
6. Are there any factors that could lead to different outcomes or satisfaction levels based on people's age, disability, ethnic origin, gender, religion/belief or sexual orientation? If No, please provide brief reasons.	No. Age, Disability, ethnic origin, gender, religion/belief or sexual orientation not affected by the policy.

If you have answered yes to any of questions 5 or 6, you must now complete a full Equality Impact Assessment using the proforma provided by the Trust.

If you have answered No to all of the above questions, a full assessment is not required. Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Head of Communications at Trust HQ.

Name of person completing this screening: Pam Smith

Job Title: Matron Paediatrics and Neonates

Date sent to Head of Service, Matron or Head of department: 26/06/2013

Date sent to Head of Communications, Trust HQ: 26/06/2013

For advice relating to completion of this screening, please contact Human Resources on 456111, ext 3251