

Dudley Group NHS Foundation Trust: Equality Impact Assessment

Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

1. Name of lead	Karen Morrey
Contact number & email	Karen.morrey@dgh.nhs.uk
Directorate or Department and Team	On behalf of Hospital 24/7 Steering Group
2. Name of service or policy	Operational Policy Handbook for Hospital 24/7 Team
Is this a new or existing piece of work?	Update of an existing document
3. Target audience e.g. patients and public; NHS staff; professional health organisations; voluntary organisation; internal staff	DGFT NHS staff
4. What are the aims of the service/ policy? i.e. what does the policy or service hope to achieve?	The Hospital 24/7 (H24/7) team consists of a multidisciplinary night team which has the competencies to cover a wide range of interventions and the capacity to call in specialist expertise when necessary.
5. Does any part of this service or policy have the potential to have an adverse impact based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation? <i>If No, please provide brief reasons.</i>	No – the process and the actions taken by any of the teams members are the same regardless of the person's age, disability, ethnic origin, gender, religion/belief or sexual orientation.
6. Are there any factors that could lead to different outcomes or satisfaction levels based on people's age, disability, ethnic origin, gender, religion/belief or sexual orientation? <i>If No, please provide brief reasons.</i>	No – as above

If you have answered yes to any of questions 5 or 6, you must now complete a full Equality Impact Assessment using the proforma provided by the Trust.

If you have answered No to all of the above questions, a full assessment is not required. Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Head of Communications at Trust HQ.

Name of person completing this screening:

Karen Morrey

Job Title: Service Development Manager

Date sent to Head of Service, Matron or Head of department: August 2013

Date sent to Head of Communications, Trust HQ: 23rd October 2013

For advice relating to completion of this screening, please contact Human Resources on 456111, ext 3807