

Dudley Group NHS Foundation Trust: Equality Impact Assessment

Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

1. Name of lead	Graham Dunn
Contact number & email	01384 244464 Graham.dunn@dgoh.nhd.uk
Directorate or Department and Team	Directorate of Operations and Transformation - Health and Safety Department
2. Name of service or policy	Slips, Trips and Falls Policy (Staff and Others)
2.1 Version	v4
Is this a new or existing piece of work?	New
3. Target audience e.g. patients and public; NHS staff; professional health organisations; voluntary organisation; internal staff	It applies to all employees (permanent, temporary, agency or locum) and others who enter the Trust, in clinical and non-clinical environments. .
4. What are the aims of the service/ policy? i.e. what does the policy or service hope to achieve?	The aim is to ensure to: a) Providing a safe working environment which, as far as is reasonably practicable, is free from hazards that contribute to falls. b) Ensuring any slip and trip hazards in the workplace are identified, reported and rectified. c) Ensuring, where deficiencies are identified, appropriate risk assessments and risk reduction action plans are in place to reduce falls and ensure the best practice principles are applied.
5. Does any part of this service or policy have the potential to have an adverse impact based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation? <i>If No, please provide brief reasons.</i>	No discrimination
6. Are there any factors that could lead to different outcomes or satisfaction levels based on people's age, disability, ethnic origin, gender, religion/belief or	No

sexual orientation?	
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If No, please provide brief reasons.	
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If you have answered yes to any of questions 5 or 6, you must now complete a full Equality Impact Assessment using the proforma provided by the Trust.

If you have answered No to all of the above questions, a full assessment is not required. Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Head of Communications at Trust HQ.

Name of person completing this screening: Graham Dunn

Job Title: Health and Safety Facilitator

Date sent to Head of Service, Matron or Head of department: 25 October 2012

Date sent to Head of Communications, Trust HQ: 11th Jan 2013

For advice relating to completion of this screening, please contact Human Resources on 456111, ext 3807