

Full Council of Governors meeting

Thursday 1st September 2016, 6.00pm – 8.00pm

Clinical Education Centre,
Russells Hall Hospital, Dudley

Meeting in public session

No.	Time	Item	Enclosure	By
	6.00	Customer Care Training Video: Communicate, Connect, Care Presentation: Sustainability and Transformation Plan		Paula Clark, Chief Executive
1	6.20	Welcome (Public & Press) 1.1 Introductions 1.2 Apologies 1.3 Declaration of interests 1.4 Quoracy 1.5 Announcements		Jenni Ord, Chairman
2	6.25	Previous meeting 2.1 Minutes of the previous full Council of Governors meeting held on 5 th May 2016 2.2 Matters arising there from 2.3 Action points	Enclosure 1	Jenni Ord, Chairman
3	6.30	Update from Council committee's chairs 3.1 Experience & Engagement Committee 3.2 Governance Committee 3.3 Strategy Committee 3.4 Governor Development Group 3.5 Appointments and Remuneration Committee	Enclosure 2 Enclosure 3 Enclosure 4 Enclosure 5 Enclosure 6	Karen Phillips Fred Allen Rob Johnson Rob Johnson Rob Johnson
4	6.55	Standing reports 4.1 Finance and Performance report Q1, 2016/17 4.2 FT Membership report Q1, 2016/17 4.3 Board Secretary update including Governor Effectiveness review actions, Terms of Reference for approval Appointments & Remuneration Committee, Strategy Committee and Governor Development Group 4.4 Council of Governors and Committee meeting calendar 2017	Enclosure 7 Enclosure 8 Enclosure 9 Enclosure 10	Paul Taylor, Director of Finance and Information Helen Board, Patient and Governor Engagement Lead Glen Palethorpe, Director of Governance/ Board Secretary Glen Palethorpe, Director of Governance/ Board Secretary
5	7.10	Quality 5.1 Lessons Learnt From Incidents, Complaints and Claims. Report Q1, 2016/17 5.2 Patient Experience report Q1, 2016/17 5.3 Chief Nurse update including Quality Priorities	Enclosure 11 Enclosure 12 Enclosure 13	Glen Palethorpe, Director of Governance/ Board Secretary Liz Abbiss, Head of Communications and Patient Experience Dawn Wardell, Chief Nurse
6	7.20	Annual Members Meeting draft minutes	Enclosure 14	Glen Palethorpe, Director of Governance/ Board Secretary

7	7.25	Any Other Business (to be notified to the Chair)		Jenni Ord, Chairman
8	7.30	Close of meeting and forward dates 2016 1 st December 2017 2 nd March, 4 th May, 7 th Sept, 7 th December		Jenni Ord, Chairman