

Date: 5/1/2016

FREEDOM OF INFORMATION REQUEST 012548 – Temporary staffing process

1) Do you have a master vendor (MV) arrangement in place for the supply of medical locums? If so please state the name of the provider used (Medacs, Holt, A&E Agency etc.)

No Master Vendor arrangement in place for Medical Staff

2) Please state the utilisation rate that has been achieved through the master vendor in the last 12 months. This is the total value of locum spend supplied by the master vendor itself in the last 12 months as a percentage of total locum spend in the same period.

N/A

3) Does the trust use a direct engagement model to engage locum staff? If so please state the name of the company used (Liaison PwC, 247 Time, Brookson, HB Retinue, Medacs etc.)?

247 Time

4) Do you run a weekly payroll for medical bank?

No the medical bank is run monthly.

5) a) Does the trust use rostering software (Allocate, Smart etc.)? If so please state the name of the company used, and the total amount that the trust has spent on rostering in 2014/15.

Allocate Healthroster software is used. The costs for the software are in commercial confidence and non-discloseable.

b) Please provide all subsequent information split by the following staffing categories. Please include all spend outside of the specified categories as "other".

14/15 agency £000 14/15 Bank £000

- Nursing & HCA's 3,181.0 8521.4

- Medical & Dental 2416.0 2244.7

- AHP's 304.8 79.5

- Other 421.1 1251.3

6) Please state the trusts expenditure on agency staff in 2014/15 split by the above staff categories.
(see above)

7) Please state the total spent on internal bank staff in 2014/15, split by the above staff categories. This is the total paid to workers completing shifts via the trust bank, excluding any costs to 3rd parties. Please do not include any spend on outsourced bank staff.

(see above)

8) Please state the total number of staff signed up to the trust's internal bank, split by the above categories.

Please see table below.

9) Of the above figure, please state the total number of staff signed up to the bank who also work as substantive staff at the trust. I.e. Staff that hold substantive contracts but have also completed shifts via the internal bank.

Please see table below.

FOI GROUPING	Q8 - Total Bank Assignments	Q9 - Bank and Substantive
AHP'S	37	19
MEDICAL & DENTAL	330	4
NURSING & AHC	1915	1476
Other	405	251
Grand Total	2687	1750

10) Does the trust outsource the supply of any bank staff to third parties such as NHS Professionals, Bank Partners, etc.? If so please specify the name of the company used and the staffing categories supplied by the 3rd party.
NO

11) Does the trust use any third party tech solutions to manage internal bank staff (de Poel, HB Retinue, Liaison, Holt, 247 Time etc.)? If so please specify the name of the company used and the staffing categories managed through the tech solution.
ALLOCATE software is used to manage internal bank

12) Do you use any suppliers or systems to manage the release of vacancies to agencies and bank workers? If so please state the name of the company used and the staffing categories managed. If you use different suppliers/systems for different staffing categories, please specify.
No