



The Dudley Group **NHS**  
NHS Foundation Trust

Dudley Group NHS Charity

# Trustee's Annual Report 2012/13





# DGNHS Charity Promises

## We promise to use your donation responsibly

We will use your donation wisely in support of the Trust's excellent work. You can be confident that your donation will go towards the Dudley Groups' needs in accordance with your wishes.

## We promise to respect your privacy

All of our donor records are treated in complete confidence under the Data Protection Act of 1998. Any donor who would like to remain anonymous will be treated as such.

## We promise to appreciate your donation

The generosity of the local community is vital for the success of the DGNHS Charity. Your help will enable us to ensure our patients' stay with us is as comfortable as possible.



### Our mission statement

"To enhance and further improve the high quality services provided by the Trust, providing additional comfort and benefit to its patients and staff, by focusing fund expenditure on areas not covered or fully supported by NHS funds."

### The Charity's objectives are as follows:

"For any charitable purpose or purposes relating to the National Health Service, wholly or mainly for the service provided by The Dudley Group NHS Foundation Trust."

DGNHS Charity is a registered charity. Number 1056979

# Update from the Trust Charity Fundraiser

Once more the local community have done us proud with their fundraising with many people running marathons, climbing mountains and jumping out of airplanes. We even met 18 friends who were each sponsored to have a pink ribbon tattoo in aid of the Georgina Unit. Growing support from the corporate sector has also been very welcome. The big news of the year was being chosen by Free Radio to be one of the beneficiaries of the 2013 Walk for Kids.

As awareness of the charity is growing we have noticed more Trust staff doing sponsored events and social evenings to boost the charity's funds. The staff lottery has also been steadily growing over the year with over 600 members now signed up. Liaising with the wards, departments and community colleagues is an important part of my role. Understanding their needs can unveil areas of need where the charity can help. This knowledge can also help prospective fundraisers decide on an area of care to work towards.

September 2012 saw the launch of the Annual Trust Charity Football Match and Family Fun Day held at the Del Stadium in Pensnett. The event raised over £3,000 for the Georgina Unit. This year the teams are hoping to raise £4,000 for the Neonatal Unit.

Looking forward, Dudley Group NHS Charity is hoping to reach more people through our growing social network. See what we are up to on Twitter and post your fundraising ventures on our Facebook page; keep spreading the work. Our JustGiving pages make it really easy to encourage friends and colleagues to donate to you online; there is also the opportunity of creating team pages and in memory pages.

We are also pleased to announce that we have a guaranteed Bond Place for the 2014 London Marathon. Why not be part of this fantastic event? Contact the fundraising office for an application form.

Help me continue my quest to put the Dudley Group NHS Charity at the forefront of people's minds. You can host an event or get sponsored to do a challenge. Have a look on our website for DGNHS Charity Events and Campaigns.

I have worked with some wonderful fundraisers during the past year and I have the pleasure in thanking everyone who has raised money for the DGNHS Charity in the past and encourage anyone wishing to raise funds in the future to get in contact with me – I may be able to help.

## Karen Phillips

Fundraising Co-ordinator

Tel: (01384) 456111 extension 3349

karen.phillips@dgh.nhs.uk

[www.dudleygroup.nhs.uk/our-charity](http://www.dudleygroup.nhs.uk/our-charity)

[www.justgiving.com/dghc](http://www.justgiving.com/dghc)



@DGNHSCharity



/DudleyGroupNHSCharity



**“ Making our vision happen involves all our partners: staff, patients and the local community”**

If you want to know more about how to fundraise for the Dudley Group NHS Charity, or wish to make a donation, please contact the Fundraising Co-ordinator on (01384) 456111 ext 3349 or via email to [karen.phillips@dgh.nhs.uk](mailto:karen.phillips@dgh.nhs.uk)



# Foreword

The Corporate Trustee presents the Charitable Funds Annual Report together with the Audited Financial Statements for the year ended 31 March 2013

The Charity's Annual Report and Accounts for the year ended 31 March 2013 have been prepared by the Corporate Trustee in accordance with the Charities Act 2011 and the Charities (Accounts & Reports) Regulations 2005. The Charity's Report and Accounts include all the separately established funds for which The Dudley Group NHS Foundation Trust is the sole beneficiary.

## The Charity has a Corporate Trustee: The Dudley Group NHS Foundation Trust.

The members of the NHS Foundation Trust Board who served during the financial year were as follows:



**John Edwards**  
Chairman (Non-Executive Director)



**Paula Clark**  
Chief Executive (Executive Director)



**Richard Beeken**  
Director of Strategy, Performance  
& Transformation (Executive Director)



**Paul Assinder**  
Director of Finance & Information  
(Executive Director)



**Denise McMahon**  
Nursing Director (Executive Director)



**Paul Harrison**  
Medical Director (Executive Director)



**Richard Miner**  
Non-Executive Director



**David Badger**  
Non-Executive Director



**Ann Becke**  
Non-Executive Director



**Jonathan Fellows**  
Non-Executive Director



**David Bland**  
Non-Executive Director

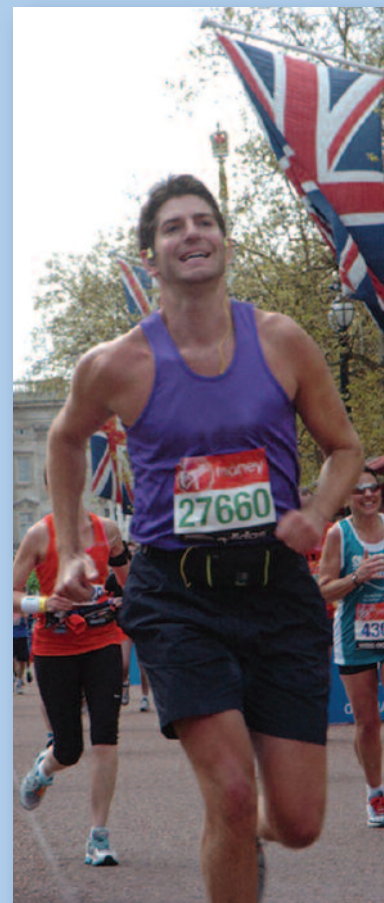
The Charitable Funds are registered with the Charity Commission (no. 1056979) in accordance with the Charities Act 2011.

## Reference and Administrative details

The Dudley Group NHS Charity, registered Charity Number 1056979, was entered on the Central Register of Charities on the 22nd July 1996 as amended on 14th November 2011.

The Charity is constituted of 99 individual funds (2012: 120) as at the 31st March 2013 and the notes to the accounts distinguish the types of fund held and disclose separately all material funds.

Charitable funds received by the Charity are accepted and held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 1977 and the National Health Service and Community Care Act 1990 and these funds are held on trust by the corporate body.



**"I ran the 2012 London Marathon for Dudley Group NHS Charity because they do great work; it's also good to support a local charity."**

Chris Kelly MP ran the London Marathon in April 2012 in 4 hours 17 minutes and 55 seconds raising over £700 for the Trust Charity.



**“All the staff on C3 were so supportive to my husband Brian, and my family as a whole. They really go the extra mile; ensuring we had the best care possible.”**

Mrs Pinning donated £700, in memory of her husband, to Ward C3 (Elderly Care) to go towards the refurbishment of their relative's room.

## Trustee

The Dudley Group NHS Foundation Trust is the Corporate Trustee of the Charitable Funds governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The NHS Foundation Trust Board devolved responsibility for the ongoing management of funds to the Charitable Funds Committee which administers the funds on behalf of the Corporate Trustee.

## Principal Charitable Fund Advisers

The following officers of The Dudley Group NHS Foundation Trust are the principal charitable fund advisers:

Paula Clark, Chief Executive, and Paul Assinder, Director of Finance and Information, under a scheme of delegated authority as approved by the Corporate Trustee, have day-to-day responsibility for the management of the Charitable Fund and must personally approve, on behalf of the Corporate Trustee, all expenditure over £5,000 with an upper limit of £50,000 using their delegated authority. Richard Beeken, Director of Operations and Transformation, under a scheme of delegated authority as approved by the Corporate Trustee, approves all expenditure up to £5,000.

Heather Taylor, Financial Services Manager, advised and reported on charitable funds, including strategy, in this financial year.

Lynn Hinton, Treasury Manager, acted as the principal officer overseeing the day-to-day financial management and accounting for the charitable funds during the year.

A full set of accounts can be downloaded from our website or by contacting the fundraising or finance department.

## Principal Office for the Charity

Finance Department,  
The Dudley Group NHS Foundation Trust,  
Trust Headquarters, Russells Hall Hospital,  
Dudley, West Midlands, DY1 2HQ.  
Telephone: 01384 321121

## Principal Professional Advisers

### Banker

Government Banking Service HMRC, 3rd Floor, Dorset House,  
27-45 Stamford Street, London SE1 9PY

### Solicitor

Mills & Reeve LLP, 78-84 Colmore Row, Birmingham B3 2AB

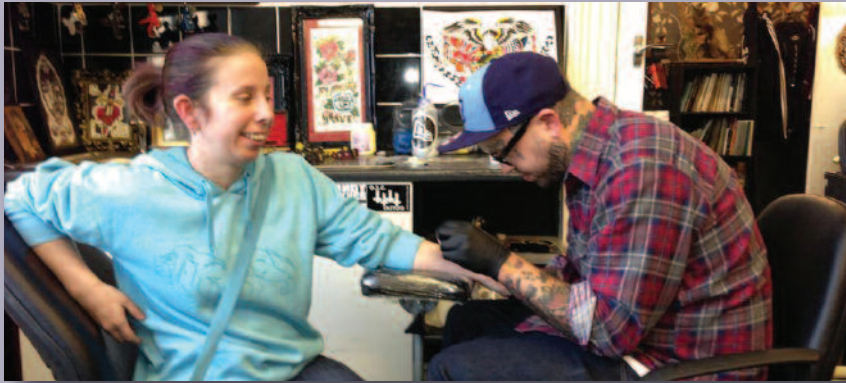
### Investment Fund Managers

CCLA Investment Management Limited,  
80 Cheapside, London EC2V 6DZ

BlackRock Investment Management (UK) Ltd,  
33 King William Street, London EC4R 9AS

### Auditor

Deloitte LLP, Four Brindleyplace,  
Birmingham B1 2HZ



**“We decided to have the tattoos done as a permanent show of our support for a cause that is so close to all of our hearts.”**

Gail Broughton and 18 friends got together and each had a pink ribbon tattoo. They raised over £1,000 in sponsorship in aid of the Georgina Unit.

## Structure, Governance and Management

The Dudley Group NHS Foundation Trust consists of Russells Hall Hospital (Acute Hospital), Corbett Hospital, Guest Hospital (Outpatient centres) and Adult Community Services. The charitable funds are attributed in line with the Trust’s Directorate structure. For example, charitable funds for medicine include medical wards, Leukaemia, Chest clinic, Diabetes and Rheumatology. The funds within surgery include Ear, Nose and Throat (ENT), Ophthalmology, surgical wards, Breast Cancer services and Surgery and Theatres. Other funds are within Obstetrics, Gynaecology, Pathology, Critical Care, Neonatal services, Cardiology, Gastro Intestinal services, Renal Unit and Coronary Care. Adult Community Services include the District Nurse Teams Fund, Palliative Care, Audiology, Community Rehabilitation Fund (which includes Neurology) and the Community Heart failure Team.

The Charity’s unrestricted fund was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of the general (unrestricted) fund or registered as separate funds (restricted) under the main Charity. Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances within the existing Charity.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund. By designating funds the Trustee respects the wishes of our generous donors to benefit patient care and advance the good health and welfare of patients and staff.

Non-Executive Members of the Trust Board are appointed by the NHS Appointments Commission and Executive members of the Board are subject to recruitment by the NHS Foundation Trust Board. Associate Non-Executives appointments have been confirmed by the Trust

Governors when the Trust’s Foundation Trust licence was granted at 1st October 2008. Members of the Trust Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The newly appointed Trustees of the Charity are provided with an induction pack which provides information about the Charity, including the Charitable Funds Committee terms of reference, Trustees’ Annual Report and Accounts, policies and minutes, and information about trusteeship, including Charity Commission booklet CC3, The Essential Trustee. The Chair gives new members of both the NHS Foundation Trust Board and the Charitable Funds Committee a briefing on the current policies and priorities for the charitable funds.

**Acting for the Corporate Trustee, the Charitable Funds Committee is responsible for the overall management of the Charitable Fund. The Committee is required to:**

- **Control, manage and monitor the use of the fund’s resources.**
- **Provide support and guidance for usage of funds, whilst managing and monitoring the receipt of all income.**
- **Ensure that ‘best practice’ is followed in the conduct of all its affairs fulfilling all of its legal responsibilities.**
- **Ensure that the Investment Policy approved by the NHS Foundation Trust Board as Corporate Trustee is adhered to and that performance is continually reviewed whilst being aware of ethical considerations.**
- **Keep the Trust Board fully informed on the activity, performance and risks of the Charity.**



**“Dealing with cancer, for both the patient and their family, can be very distressing. We need to help people cope both physically and emotionally.”**

The 2012 Christmas Appeal: Cancer – caring for the patient and their family raised over £1,600 for various cancer departments within the Trust.

The Charitable Funds Committee was established in 2006/07 and reports to the Trust Board. The objectives of the committee are to control the management and administration of the Charity in accordance with the Charity’s purposes and in line with the Charitable Funds Investment Policy. The committee will assist in the determination of the Charitable Funds Strategy ensuring that the Charity has all the hallmarks of an effective charity, as set out in the standards issued by the Charity Commission.

The accounting records and the day-to-day administration of the funds are dealt with by the Finance Department, Trust Headquarters, Russells Hall Hospital, Dudley, West Midlands, DY1 2HQ.

## Risk Management

The risks to which the Charity is exposed have been identified and considered. The most significant risk identified was a possible loss from a fall in the value of the investments and the level of reserves available to mitigate the impact of such losses. These have been carefully considered and there are procedures in place to review the investment policy and investment returns to ensure that both spending and firm financial commitments remain in line with income. An effective system of internal financial control is maintained and operated in connection with the charitable funds as the Charity is managed under the Governance and internal controls that are in place for The Dudley Group NHS Foundation Trust. The current system of internal financial control provides reasonable assurance of the safeguarding of assets, the maintenance of proper accounting records and the reliability of financial information.

## Working in partnership on behalf of patients and staff

The Dudley Group NHS Foundation Trust is the main beneficiary of the Charity and is a related party by virtue of being Corporate Trustee of the Charity. The strategy of the Charity is to work in partnership with the Trust, ensuring the funds are used to best effect, by deciding upon the most beneficial way to use charitable funds with regard to the main activities, objectives, strategies and plans of the Trust.

In accordance with the strategy of the Charity, the Fundraising Co-ordinator regularly corresponds with Ward Managers and Department Heads to encourage the spending of their funds in accordance with the donor’s wishes.

The Trust remains indebted to the work of the League of Friends who support Corbett Hospital Outpatient Centre, with the purchase of medical equipment.

The Leukaemia Appeal Fund, a separately registered Charity raises money specifically for the Georgina Unit at Russells Hall Hospital.

The Trust’s Volunteer Service, managed by the volunteer co-ordinator, provides a valuable service to patients, visitors and staff. For more information call 01384 456111 ext 3420 or email [jane.fleetwood@dgh.nhs.uk](mailto:jane.fleetwood@dgh.nhs.uk)



# Annual Review: Our Activities

During the year, the funds continued to support a wide range of charitable and health related activities benefiting both patients and staff. For example, charitable funds were used to purchase much needed medical equipment, such as:

- Pulse oximeters for various wards
- Nebulisers
- Accutor vital signs monitors
- Blood pressure monitors
- Respiratory Monitors
- Patient bed and chair alarms
- Medical seat pressure mapping system

The wards receive many charitable fund donations. These are often used to benefit the staff and the patients, for example:

- Bladeless fans for various wards
- Glideaway guest beds for the Paediatric Ward
- Shower chairs for various wards
- Patient and visitor chairs in various wards and departments
- Furniture for the Discharge Lounge

The charitable funds also enable consultants, medical staff, nurses and allied professionals to attend additional courses which will update them on the new ideas and modern techniques in their specialties.

The Trust Volunteer Service continues to provide support to patients, visitors and staff with duties such as ward/clinic hostess services, way finding, helpdesk assistance, hospital radio and chaplaincy.

The charitable funds have received legacies this year totalling £230,925. There were three significant legacies within this total - £22,052 for the benefit of Coronary Care Unit, £173,666 which was split equally between General Equipment Russells Hall Hospital (£86,833) and for General Equipment at Corbett Hospital (£86,833), and £25,000 for the General Fund, Russells Hall Hospital.

## A Review of our Finances

The total value of the Charitable Funds as at 31st March 2013 was £2,789,000 (2012: £2,474,000). An increase in the fund value of £315,000.

The Charity continues to rely on donations, legacies and investment income as the main sources of income. Donations from individuals have increased by £110,000, the donations in memoriam have increased by £10,000, Legacies had decreased by £29,000 and donations from Consultants were down by £6,000 when compared with March 2012.

Investment Income increased by £10,000 mainly due to special interest rates applied to the Santander Charity Fund Account.

Of the total expenditure of £577,000 (2012 £530,000), expenditure on direct charitable activity was £510,000 (2012 £454,000) across a range of funds.



**"I wanted to support Acute Medicine and Geriatric Care; both departments do a fantastic job and care for hundreds of ill patients every week."**

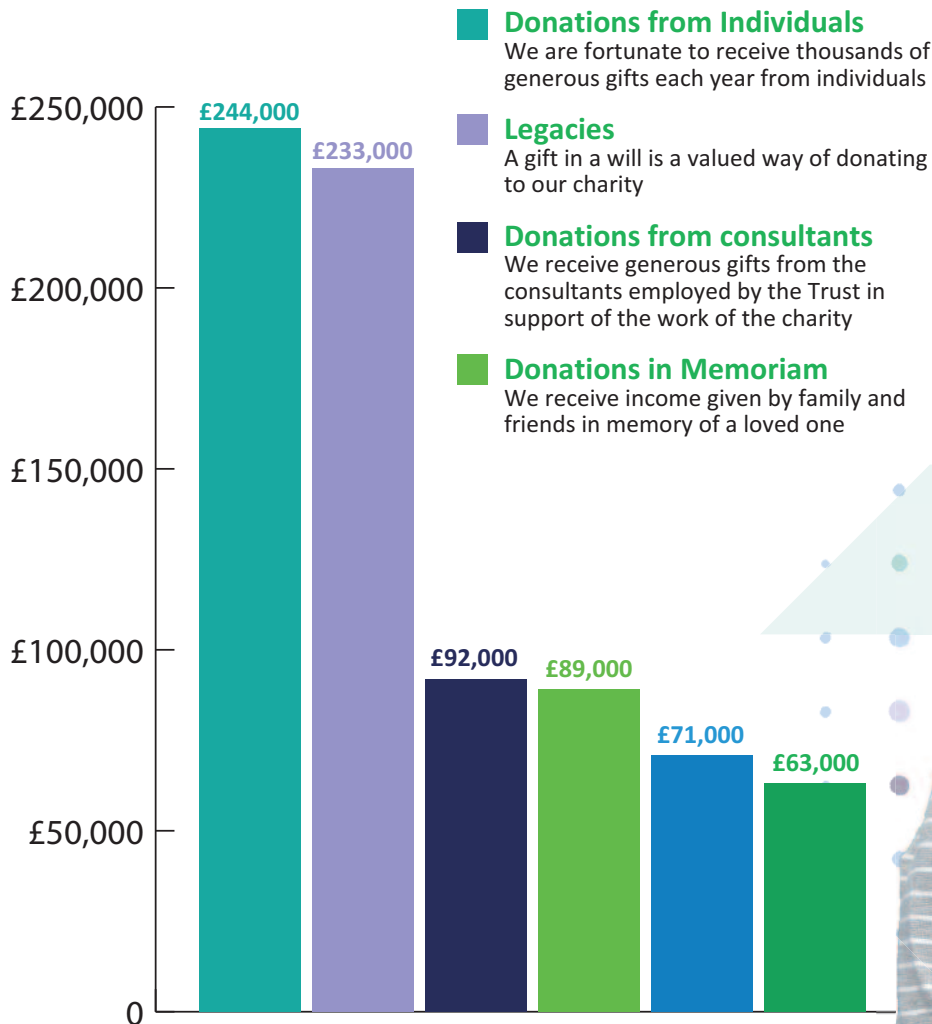
Ned Hobbs raised £1,500 by cycling nearly 250 miles from Vienna to Budapest; a journey which took four days to complete.





**“We decided to raise funds for a much needed Ultrasonic Nebuliser, which will improve the experience of our patients following a tracheostomy.”**

Three members of the ENT Team at Russells Hall Hospital, plus friends, took on the Three Peaks Challenge and raised over £2,500 for the ENT department.



- Other Income**  
This is money raised from our charity events and campaigns, contributions from the staff lottery and from providing training seminars to other health professionals
- Investment income**  
By the prudent management of funds not immediately required for use in the hospital, we earn interest and dividends



# Expenditure Policy

The Dudley Group General Fund receives donations and legacies where no particular preference as to its expenditure has been expressed by donors. Applications are received from various departments within the Hospital to purchase medical equipment or items which will improve and benefit the patients and staff at the hospitals. Based on their knowledge of the Hospital and their contacts with The Dudley Group NHS Foundation Trust, the Charitable Funds Committee agrees funding and encourages spending of the Charity funds. This is provided to areas of the Hospital that do not have available Designated Funds.

# Reserves Policy

The reserves policy is incorporated within the Charity Investment Policy. This policy ensures that income not required for immediate use is invested to earn interest, whilst ensuring that money identified to meet expenditure plans is available as required.

The ratio of reserves held in the short term investment deposit fund is appropriate to the advice received by the external investment managers, based upon current commitment levels of known planned expenditure in the next financial year.

A review of the investment portfolio is undertaken by the Charity Funds Committee which includes the level of reserves held, on a quarterly basis.

The restricted funds usually contain donations where a particular part of the Hospital, Adult Community or activity was nominated by the donor at the time their donation was made. The restricted funds are overseen by Medical Service Heads, Matrons and Adult Community Managers who can make recommendations on how to spend the money within their designated area. The recommendations are generally accepted and these funds can be spent at any time.

The value of the deposit funds at 31st March 2013 total £255,823 (Coif deposit fund) investments in Santander and Co-op Bank matured prior to March 2013 with the balance of £1,415,414 held in the Government Banking Services Account. It is appropriate that the reserves remain at a level which will permit the timely realisation of long term investments, if required. Therefore the minimum reserve level is being maintained between £350,000 and £400,000. This will be achieved by reinvesting income received from the investment portfolio and the excess of funds held in the Charitable Funds Government Banking Services account.



**“What a great opportunity for staff to let off steam. It’s all to play for now the football match and family fun day is to become an annual event.”**

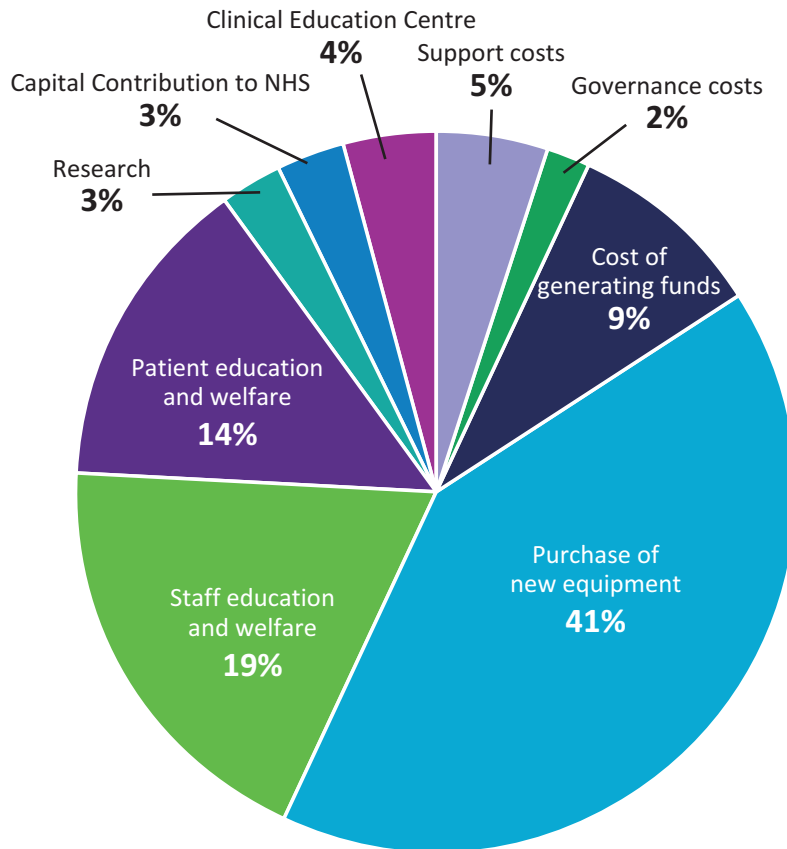
Two teams of Trust employees organised a Football Match and raised over £3,000 to purchase, among other things, two guest beds for the Georgina Unit.



**“I’m glad to have been able to use my Mayoral year for generating money for charity and I thank everyone who contributed.”**

After his year as Dudley Mayor, Cllr Michael Evans donated £12,000 to support the care of patients with Leukaemia at Russells Hall Hospital.

## Where the money went



Support costs	£30,000
Governance costs	£14,000
Cost of generating funds	£53,000
Depreciation on intangible asset	£2,000

### Charitable activities

Purchase of new equipment	£235,000
Staff education and welfare	£111,000
Patient education and welfare	£80,000
Research	£14,000
Capital Contribution to NHS	£17,000
Clinical Education Centre	£23,000

**Total = £579,000**



## How the money has been spent

### Purchase of new equipment and new building and refurbishment

The total amount spent on new equipment of £235,000 (2012 £177,000) represents a vital and valuable contribution to enhancing the provision of clinical care. Purchases range from small items of equipment costing a few hundred pounds, to larger items costing thousands of pounds.

### Staff education and welfare

Annual expenditure on Staff education and welfare was £111,000 (2012 £78,000) of which £52,406 (2012 £32,000) was spent on external educational courses. An additional sum of £8,186 (2012 £9,300) was spent on travel expenses to allow attendance to these courses. A total of £40,606 (2012 £36,700) was spent on staff welfare, for example educational material such as medical books and journals, educational prizes and awards and non medical equipment for the wards.

### Patient education and welfare

The Patient Welfare spend of £80,000 (2012 £112,000) included the purchase of furniture of £48,290 (2012 £42,800), for ward areas.

The sum of £5,109 (2012 £12,000) was spent in respect of patients that require assistance to integrate back into the community. Of this sum, £1,644 (2012 £6,250) related to furniture and £3,465 (2012 £5,850) related to other items of expenditure.

Other patient expenditure of £74,923 (2012 £42,900) includes items which help make the patient's stay in hospital more comfortable, such as gifts at Christmas, audio and TV equipment, information leaflets.

### Performance management

The Charity requires the Medical Service Heads and Matrons for each fund to provide expenditure plans for a one to three year programme. This is requested annually and plans are regularly reviewed and reported to the Charitable Funds Committee.

The role of the Medical Service Heads and Matrons as charity fund budget managers is supported by the Charity Fundraising Co-ordinator.





## Investments

At the year-end, the sum of £1,098,969 (2012 £1,000,586) and capital in perpetuity of £47,525 (2012 £43,328) was held with BlackRock Investment Management Ltd in Charishare Ex Tobacco and Charinco. The COIF deposit fund held a balance of £255,823 (2012 £314,052)

The charity's long term investments which mainly consist of UK equities, have increased in value by a total of £102,579 during the year 2012/13.

The Trustee seeks to balance 'Ethical and socially responsible investment' and risk. Therefore, investment in companies engaged in the manufacture of tobacco products is not permitted.

The investment policy requires that all monies, apart from working capital, be invested in securities to maximise the overall return consistent with an acceptable level of risk. Fund Managers are appointed for an initial three year period and the tendering process follows the NHS Trust's regulations and ensures that the requirements of the Trustee Act 2000 are met.

The performance of the investments is continuously monitored and reported on a quarterly basis by BlackRock Investment Management Limited. The reports are disseminated to the Charitable Funds Committee at the scheduled quarterly meetings.

# Funds Held On Trust Annual Accounts 2012/13

## Foreword

The Dudley Group NHS Foundation Trust charitable funds held on trust are registered with the charity commission and include funds in respect of The Dudley Group NHS Foundation trust. The full accounts have been submitted to the Charities Commission.


The accounts for the year ended 31st March 2013 have been prepared in accordance with the requirements in the Charities Act 2011 and the Statement of Recommended Practice 2005.

The following pages are not the full statutory accounts but a summary of information relating to both the Statement of Financial Activities and the Balance Sheet. These Summary Financial Statements have been externally scrutinised by Auditors Deloitte LLP and their report follows on the next page.

The full accounts are available from the Trust's Finance Department by writing to: Lynn Hinton, Finance Department, Trust Headquarters, Russells Hall Hospital, Dudley, West Midlands. DY1 2HQ or email [lynn.hinton@dgh.nhs.uk](mailto:lynn.hinton@dgh.nhs.uk) or telephone 01384 321121.

## Main Purpose of Funds Held On Trust

The main purpose of charitable funds held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by The Dudley Group NHS Foundation Trust.

Signed:  Date: 23 July 2013

# Statement of Trustees' Responsibilities


The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities Sorp;
- Make judgments and estimates which are reasonable and prudent;
- State whether applicable accounting standards have been followed; and
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Trustees

Chairman:  Date: 23 July 2013

Trustee:  Date: 23 July 2013

# Auditor's statement to the Trustee of the Dudley Group NHS Charity

We have examined the summary financial statement for the year ended 31 March 2013 which comprises the summary statement of financial activities and summary balance sheet.

This report is made solely to the Charity's trustees, as a body, in accordance with the *Accounting and reporting by charities: a statement of recommended practice 2005*. Our work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of trustees and auditors

The trustees are responsible for preparing the Trustee's Annual Report in accordance with the recommendations of *Accounting and reporting by charities: a statement of recommended practice*.

Our responsibility is to report to you our opinion on the consistency of the summary financial statement within the Trustee's Annual Report with the full annual financial statements and Trustees' Annual Report.

We also read the other information contained in the Trustee's Annual Report as described in the contents section and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the summary financial statement.


We conducted our work having regard to Bulletin 2008/3 and Practice Note 11 *The audit of charities* issued by the Auditing Practices Board. Our report on the charity's full annual financial statements describes the basis of our audit opinion on those financial statements.

## Opinion

In our opinion, the summary financial statement is consistent with the full annual financial statements and the Trustees' Annual Report of The Dudley Group NHS Charity for the year ended 31 March 2013.

## Deloitte LLP

Chartered Accountants and Statutory Auditors  
Birmingham, UK

Signed: .....  ..... Date: 23 July 2013


# Statement of Financial Activities for the year ended 31 March 2013

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds £000	2011/12 Total Funds £000
<b>Incoming resources</b>					
<i>Incoming resources from generated funds</i>					
Voluntary income	131	527	0	658	586
Investment income	8	55	0	63	53
Activities generating income	8	19	0	27	34
Other incoming resources	9	35	0	44	117
<b>Total incoming resources</b>	<b>156</b>	<b>636</b>	<b>0</b>	<b>792</b>	<b>790</b>
<b>Resources expended</b>					
<i>Costs of generating funds</i>					
Costs of generating voluntary income	8	45	0	53	64
<i>Charitable activities:</i>					
Purchase of new equipment	18	217	0	235	177
Staff education and welfare	24	87	0	111	78
Patient education and welfare	19	61	0	80	112
Research	0	14	0	14	10
Contribution to NHS	0	17	0	17	23
Support costs	4	26	0	30	30
Clinical education centre	0	23	0	23	24
Depreciation on intangible asset	2	0	0	2	2
Sub total: direct charitable expenditure	67	445	0	512	456
Governance costs	2	12	0	14	12
<b>Total resources expended</b>	<b>77</b>	<b>502</b>	<b>0</b>	<b>579</b>	<b>532</b>
Sub total: Net incoming resources before transfers and other recognised gains and losses	79	134	0	213	260
Transfers					
Gross transfers between funds	(53)	53	0	0	0
<b>Net incoming resources before other recognised gains and losses</b>	<b>26</b>	<b>187</b>	<b>0</b>	<b>213</b>	<b>260</b>
<i>Other recognised gains and losses:</i>					
Realised and unrealised gains(losses) on intangible assets	0	0	0	0	0
Realised and unrealised gains(losses) on investment assets	13	85	4	102	(40)
<b>Net movement in funds</b>	<b>39</b>	<b>272</b>	<b>4</b>	<b>315</b>	<b>220</b>
Fund balances brought forward at 31 March 2012	328	2,103	43	2,474	2,256
<b>Fund balances carried forward at 31 March 2013</b>	<b>367</b>	<b>2,375</b>	<b>47</b>	<b>2,789</b>	<b>2,476</b>



# Balance Sheet as at 31 March 2013

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	<b>Total at 31 March 2013 £000</b>	Total at 31 March 2012 £000
<b>Fixed Assets</b>					
Intangible Assets	3	0	0	3	5
Investments	84	1,015	47	<b>1,146</b>	1,044
<b>Total Fixed Assets</b>	<b>87</b>	<b>1,015</b>	<b>47</b>	<b>1,149</b>	<b>1,049</b>
<b>Current Assets</b>					
Debtors	1	13	0	14	101
Short term investments and deposits	100	156	0	<b>256</b>	814
Cash at bank and in hand	197	1,219	0	<b>1,416</b>	541
<b>Total Current Assets</b>	<b>298</b>	<b>1,318</b>	<b>0</b>	<b>1,686</b>	<b>1,456</b>
 Creditors falling due within one year	 18	 28	 0	 46	 31
<b>Net Current Assets</b>	<b>280</b>	<b>1,360</b>	<b>0</b>	<b>1,640</b>	<b>1,425</b>
<b>Total Assets Less Current Liabilities</b>	<b>367</b>	<b>2,375</b>	<b>47</b>	<b>2,789</b>	<b>2,474</b>
 Creditors falling due after more than one year	 0	 0	 0	 0	 0
Provisions for liabilities and charges	0	0	0	0	0
<b>Total Net Assets</b>	<b>367</b>	<b>2,375</b>	<b>47</b>	<b>2,789</b>	<b>2,474</b>
<b>Funds of the Charity</b>					
Endowment Funds	0	0	47	47	43
Restricted income funds	0	2,375	0	<b>2,375</b>	2,103
Unrestricted income funds	364	0	0	<b>364</b>	323
Intangible Fixed Assets	3	0	0	3	5
<b>Total Funds</b>	<b>367</b>	<b>2,375</b>	<b>47</b>	<b>2,789</b>	<b>2,474</b>

Signed: 

Date: 23 July 2013

# We can help you with your fundraising

- free fundraising pack
- sponsorship forms
- collecting tins
- balloons
- posters
- merchandise



## Calendar of Events

Here is a small selection of some of our organised events and campaigns. Have a look at our website [www.dudleygroup.nhs.uk/our-charity](http://www.dudleygroup.nhs.uk/our-charity)



### **Nurses Day Thursday 12th May**

Celebrate Nurses' Day to remember the valuable contributions that nurses make to society. Why not hold a charity event to mark the day.



### **Go Neon during June**

Wear Neon for the Day, hold a themed party, bake neon cakes. Ask for our free fundraising pack and event ideas.



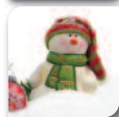
### **Make a Will fortnight 7th – 18th October**

Making a Will is simple and an important way to protect the future of your loved ones. Contact us for a list of participating solicitors.



### **Wear a Santa Suit for the Day Friday 6 December**

Get the festivities off to a great start and raise funds for a great cause. Wear a Santa Suit for the day and fundraise for our Make our Patients Smile Appeal. FREE Santa Suit.



### **Fundraising at Christmas**

Donate in lieu of Christmas cards (ask for a free wall poster). Give your heart to a loved one in our White Heart Tree of Light.

## Making a donation is really easy

### **Send a cheque**

Payable to Dudley Group NHS Charity;  
to the Fundraising Co-ordinator, Trust HQ,  
Russells Hall Hospital, Dudley, DY1 2HQ

### **Donation by debit or credit card or BACS**

Contact the Cashier, General Office on 01384  
456111 ext. 2881

### **Log on to our JustGiving site**

<http://www.justgiving.com/dghc> Make a one-off donation, or use this link to create your own site.

### **Making a donation in person**

You can visit the General Office anytime between 9am and 4.30pm Monday - Friday (located on the ground floor, near the main entrance of Russells Hall Hospital) and give your donation to the cashier, who will issue you with a receipt.

### **Allocation of your donation**

You can nominate an area of care that is close to your heart, such as Cardiac, Stroke, Children or Surgery. Alternatively your donation will be paid into the main charity fund then distributed where it is needed; any ward can request money from this charity fund.

You can even work towards purchasing a specific piece of equipment or donate to a particular ward area.

**Should you require your donation to be specific please make your wishes clear as soon as possible.**

Donating via mobile phone

# Make Our Patients Smile



To donate, text

**MOPS21 £2 / £5 / £10**

**and send it to 70070.** eg. MOPS21 £5

You will be given the opportunity to add Gift Aid  
– meaning we will benefit from an extra 25%.

All text messages are free to send on all networks and 100%  
of every donation (plus 25% Gift Aid) comes to our charity.

Registered No: 1056979

**JustTextGiving™**  
by  **vodafone**

The Make Our Patients Smile appeal provides items such as televisions, reclining chairs, patient comfort packs, presents at Christmas, children's books and games, etc; such items and services that will enhance our patients experience while at one of our hospitals.

[www.justgiving.com/dghc/donate](http://www.justgiving.com/dghc/donate)

By choosing to make a donation, you'll be making a real difference.

**£ 5** could buy 5 comfort packs (toothbrush, comb, etc) for emergency admissions

**£ 10** could buy books, toys and games for our children's ward

**£ 20** could go towards purchasing a vital piece of equipment

- It's quick and easy to use JustGiving.
- The donation process is super-secure.
- You can manage all of your charitable giving in one place.
- 100% of your donation comes to the Dudley Group NHS Charity.
- JustGiving reclaim Gift Aid on our behalf on all eligible donations.
- You can set up a page for your own fundraising.

# Thank You!

The Corporate Trustee would like to express its appreciation of the support received from so many groups and individuals whose generous contributions are of enormous benefit to both patients and staff throughout our hospitals.



Approved on behalf of the Corporate Trustee by  
Paula Clark, Chief Executive, The Dudley Group NHS Foundation Trust



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[www.dudleygroup.nhs.uk/our-charity](http://www.dudleygroup.nhs.uk/our-charity)  
[www.justgiving.com/dghc](http://www.justgiving.com/dghc)

 @DGNHSCharity

 /DudleyGroupNHSCharity

**Charity Number: 1056979**