

Dudley Group NHS Charity

Trustee's Annual Report 2011/12





DGNHS Charity Promises

We promise to use your donation responsibly

We will use your donation wisely in support of the Trust's excellent work. You can be confident that your donation will go towards the Dudley Groups' needs in accordance with your wishes.

We promise to respect your privacy

All of our donor records are treated in complete confidence under the Data Protection Act of 1998. Any donor who would like to remain anonymous will be treated as such.

We promise to appreciate your donation

The generosity of the local community is vital for the success of the DGNHS Charity. Your help will enable us to ensure our patients' stay with us is as comfortable as possible.



Our mission statement

"To enhance and further improve the high quality services provided by the Trust, providing additional comfort and benefit to its patients and staff, by focusing fund expenditure on areas not covered or fully supported by NHS funds."

The Charity's objectives are as follows:

"For any charitable purpose or purposes relating to the National Health Service, wholly or mainly for the service provided by The Dudley Group NHS Foundation Trust."

DGNHS Charity is a registered charity. Number 1056979

Update from the Trust Charity Fundraiser

We were pleased to note a huge increase in the amount of community fundraising last year. We have had fantastic support from the local police who raised £6,000 for the Children's Unit cycling from Lands End to John O'Groats (see page 5). The annual PC's Fancy Dress Cycle from Tipton to Bridgnorth raised £6,500 for the Georgina Unit. The Charity is also grateful to be one of the chosen charities of the Mayor of Dudley, Cllr Michael Evans. We are very grateful to everyone who has raised funds for us.

As awareness of the charity is growing we have noticed more Trust staff hosting sponsored events and social evenings to boost the charity's funds. The staff lottery has also been steadily growing over the year with over 600 members now signed up.

Our regular campaigns, Make a Will Week and Go Neon in June (see page 9) have also shown an increase in donations. The Christmas fundraising was successful, and included a Schools Carol Concert in the main reception at Russells Hall Hospital and the Santa Wall Climb at the Copthorne Hotel (see page 4).

Liaising with the wards, departments and community colleagues is an important part of my role. Understanding their needs can unveil areas of need where the charity can help. This knowledge can also help prospective fundraisers decide on an area of care to work towards.

You may have noticed the charity has changed its logo and name. This change coincided with the Dudley Group welcoming Adult Community Services last April. The charity can now support patients being treated in their own homes; this includes many services such as end of life care and rehabilitation.

Looking forward, the Dudley Group NHS Charity is hoping to reach more people through social networking – look on the website for our FaceBook and Twitter pages. JustGiving are also improving

their website to make it even easier to encourage fundraisers to raise money online.

Help me continue my quest to put the Dudley Group NHS Charity at the forefront of people's minds. You can host an event or get sponsored to do a challenge. Have a look on our website for DGNHS Charity Events and Campaigns.

I have worked with some wonderful fundraisers during the past year and I have the pleasure in thanking everyone who has raised money for the DGNHS Charity in the past and encourage anyone wishing to raise funds in the future to get in contact with me – I may be able to help.

Karen Phillips

Fundraising Co-ordinator

Tel: (01384) 456111 extension 3349

karen.phillips@dgh.nhs.uk

www.dudleygroup.nhs.uk/our-charity

www.justgiving.com/dghc



“ Making our vision happen involves all our partners: staff, patients and the local community”

If you want to know more about how to fundraise for the Dudley Group NHS Charity, or wish to make a donation, please contact the Fundraising Co-ordinator on (01384) 456111 ext 3349 or via email to karen.phillips@dgh.nhs.uk

Foreword

The Corporate Trustee presents the Charitable Funds Annual Report together with the Audited Summary Financial Statements for the year ended 31 March 2012.

The Charity's Annual Report and Accounts for the year ended 31 March 2012 have been prepared by the Corporate Trustee in accordance with the Charities Act 2011 and the Charities (Accounts & Reports) Regulations 2005. The Charity's Report and Accounts include all the separately established funds for which The Dudley Group NHS Foundation Trust is the sole beneficiary.

The Charity has a Corporate Trustee: The Dudley Group NHS Foundation Trust.

The members of the NHS Foundation Trust Board who served during the financial year were as follows:



John Edwards
Chairman (Non-Executive Director)



Paula Clark
Chief Executive (Executive Director)



Richard Beeken
Director of Operations and
Transformation (Executive Director)



Paul Assinder
Director of Finance & Information
(Executive Director)



Denise McMahon
Nursing Director (Executive Director)



Paul Harrison
Medical Director (Executive Director)



Kathryn Williets
Non-Executive Director



David Badger
Non-Executive Director



Ann Becke
Non-Executive Director



Jonathan Fellows
Non-Executive Director



David Bland
Non-Executive Director



Richard Miner
Associate Non-Executive Director

The Charitable Funds are registered with the Charity Commission (no. 1056979) in accordance with the Charities Act 2011.

Reference and Administrative details

The Dudley Group of Hospitals Charity, registered Charity Number 1056979, was entered on the Central Register of Charities on the 22nd July 1996. The charity name was changed to Dudley Group NHS Charity on 7th July 2011 when Adult Community Services were transferred from Dudley PCT.

The Charity is constituted of 120 individual funds (2011: 135) as at the 31st March 2012 and the notes to the accounts distinguish the types of fund held and disclose separately all material funds.

Charitable funds received by the Charity are accepted and held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 1977 and the National Health Service and Community Care Act 1990 and these funds are held on trust by the corporate body.



“Dressing up as Santa gave a whole different dimension to this challenge. There was a real sense of fun to balance the hard work.”

Victoria Edwards raised £190 to purchase radios and CD players for the GI Unit by taking part in the Trust Charity Santa Wall Climb in November.



“This was a massive challenge for us, there were certainly some sore body parts at the end of it, but knowing it was for a good cause kept us all going.”

A group of Dudley Police Officers cycled over 1000 miles from Lands End to John O’Groats raising £6,000 for the Children’s Ward at Russells Hall Hospital.

Trustee

The Dudley Group NHS Foundation Trust is the Corporate Trustee of the Charitable Funds governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The NHS Foundation Trust Board devolved responsibility for the on-going management of funds to the Charitable Funds Working Group which administers the funds on behalf of the Corporate Trustee.

The Trustees have reviewed the activities of Dudley Group NHS Charity against the public benefit principles outlined in the guidance issued by the Charities Commission and the Trustees believe that as these meet the public benefit charitable aims, the Charity in turn meets the public benefit requirements.

Principal Charitable Fund Advisers

The following officers of The Dudley Group NHS Foundation Trust are the principal charitable fund advisers:

Paula Clark, Chief Executive, and Paul Assinder, Director of Finance and Information, under a scheme of delegated authority as approved by the Corporate Trustee, have day-to-day responsibility for the management of the Charitable Fund and must personally approve, on behalf of the Corporate Trustee, all expenditure over £5,000 with an upper limit of £50,000 using their delegated authority. Richard Beeken, Director of Operations and Transformation, under a scheme of delegated authority as approved by the Corporate Trustee, approves all expenditure up to £5,000.

Heather Taylor, Financial Services Manager, advised and reported on charitable funds, including strategy, in this financial year.

Lynn Hinton, Treasury Manager, acted as the principal officer overseeing the day-to-day financial management and accounting for the charitable funds during the year.

Principal Office for the Charity

Finance Department,
The Dudley Group NHS Foundation Trust,
Trust Headquarters, Russells Hall Hospital,
Dudley, West Midlands, DY1 2HQ.
Telephone: 01384 321121

A full set of accounts can be downloaded from our website or by contacting the fundraising or finance department.

Principal Professional Advisers

Banker

Government Banking Service HMRC, 3rd Floor, Dorset House,
27-45 Stamford Street, London SE1 9PY

Solicitor

Mills & Reeve LLP, Midland House, 132 Hagley Road,
Birmingham B16 9NN

Investment Fund Managers

CCLA Investment Management Limited,
80 Cheapside, London EC2V 6DZ

BlackRock Investment Management (UK) Ltd,
33 King William Street, London EC4R 9AS

Auditor

Deloitte LLP, Four Brindleyplace,
Birmingham B1 2HZ



“It all started off as a bit of a fundraising venture to buy some new televisions so all of our patients could watch the Royal Wedding.”

Sarah Bedworth and colleagues raised over £7,000 in 2011 for Ward C3 – Older Peoples Unit. They have a full calendar of events planned for this year.

Structure, Governance and Management

The Dudley Group NHS Foundation Trust consists of Russells Hall Hospital (Acute Hospital), Corbett Hospital, Guest Hospital (Outpatient centres) and Adult Community Services (transferred from Dudley PCT in December 2011). The charitable funds are attributed in line with the Trust’s Directorate structure. For example, charitable funds for medicine include medical wards, Leukaemia, Chest clinic, Diabetes and Rheumatology. The funds within surgery include Ear, Nose and Throat (ENT), Ophthalmology, surgical wards, Breast Cancer services and Surgery and Theatres. Other funds are within Obstetrics, Gynaecology, Pathology, Critical Care, Neonatal services, Cardiology, Gastro Intestinal services, Renal Unit, Coronary Care. Adult Community Services include the District Nurse Teams Fund, Palliative Care, Audiology, Primary Care Neurology, and Community Heart Failure Team.

The Charity’s unrestricted fund was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of the general (unrestricted) fund or registered as separate funds (restricted) under the main Charity. Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances within the existing Charity.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund. By designating funds the Trustee respects the wishes of our generous donors to benefit patient care and advance the good health and welfare of patients and staff.

Non-Executive Members of the Trust Board are appointed by the NHS Appointments Commission and Executive members of the Board are subject to recruitment by the NHS Foundation Trust Board. Associate Non-Executives appointments have been confirmed by the Trust

Governors when the Trust’s Foundation Trust licence was granted at 1st October 2008. Members of the Trust Board and the Charitable Funds Working Group are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The newly appointed Trustees of the Charity are provided with an induction pack which provides information about the Charity, including the Charitable Funds Working Group terms of reference, Trustees’ Annual Report and Accounts, policies and minutes, and information about trusteeship, including Charity Commission booklet CC3, The Essential Trustee. The Chair gives new members of both the NHS Foundation Trust Board and the Charitable Funds Working Group a briefing on the current policies and priorities for the charitable funds.

Acting for the Corporate Trustee, the Charitable Funds Working Group is responsible for the overall management of the Charitable Fund. The Working Group is required to:

- **Control, manage and monitor the use of the fund’s resources.**
- **Provide support and guidance for usage of funds, whilst managing and monitoring the receipt of all income.**
- **Ensure that ‘best practice’ is followed in the conduct of all its affairs fulfilling all of its legal responsibilities.**
- **Ensure that the Investment Policy approved by the NHS Foundation Trust Board as Corporate Trustee is adhered to and that performance is continually reviewed whilst being aware of ethical considerations.**
- **Keep the Trust Board fully informed on the activity, performance and risks of the Charity.**



“We wanted to buy some portable beds for mums to stop overnight with their sick children. We are really pleased that we have made a difference.”

David Gerrard and colleagues organised a sponsored walk along the 8 mile 246 bus route and raised £1,250 For the Children's Unit at Russells Hall Hospital.

The Charitable Funds Working Group was established in 2006/07 and reports to the Trust Board. The objectives of the working group are to control the management and administration of the Charity in accordance with the Charity's purposes and in line with the Charitable Funds Investment Policy. The working group will assist in the determination of the Charitable Funds Strategy ensuring that the Charity has all the hallmarks of an effective charity, as set out in the standards issued by the Charity Commission.

The accounting records and the day-to-day administration of the funds are dealt with by the Finance Department, Trust Headquarters, Russells Hall Hospital, Dudley, West Midlands, DY1 2HQ.

Risk Management

The risks to which the Charity is exposed have been identified and considered. The most significant risk identified was a possible loss from a fall in the value of the investments and the level of reserves available to mitigate the impact of such losses. These have been carefully considered and there are procedures in place to review the investment policy and investment returns to ensure that both spending and firm financial commitments remain in line with income. An effective system of internal financial control is maintained and operated in connection with the charitable funds as the Charity is managed under the Governance and internal controls that are in place for The Dudley Group NHS Foundation Trust. The current system of internal financial control provides reasonable assurance of the safeguarding of assets, the maintenance of proper accounting records and the reliability of financial information.

Partnership Working and Networks on behalf of patients and staff

The Dudley Group NHS Foundation Trust is the main beneficiary of the Charity and is a related party by virtue of being Corporate Trustee of the Charity. The strategy of the Charity is to work in partnership with the Trust, ensuring the funds are used to best effect, by deciding upon the most beneficial way to use charitable funds with regard to the main activities, objectives, strategies and plans of the Trust.

In accordance with the strategy of the Charity, the Fundraising Co-ordinator regularly corresponds with Ward Managers and Department Heads to encourage the spending of their funds in accordance with the donor's wishes.

The Leukaemia Appeal Fund, a separately registered Charity raises money specifically for the Georgina Unit at Russells Hall Hospital.

The Trust's Volunteer Service, managed by the volunteer co-ordinator, provides a valuable service to patients, visitors and staff. For more information call 01384 456111 ext 3420 or email jane.fleetwood@dgh.nhs.uk

Annual Review: Our Activities

During the year, the funds continued to support a wide range of charitable and health related activities benefiting both patients and staff. For example, charitable funds were used to purchase much needed medical equipment, such as:

- Paxman Scalp Cooling System
- Patient Hoists
- 5-Step ENT Microscopes
- Foetal Transducer System
- Glidescope for Critical Care
- Continuous positive airway pressure monitor
- Intellivue Patient Monitors

The wards receive many charitable fund donations. These are often used to benefit the staff and the patients, for example:

- Televisions and DVD players
- Patient comfort packs for Emergency Admissions Unit
- Dialysis chairs for the Renal Unit
- Silent Bladeless Fans
- Wii Console and TV to aid physiotherapy

The charitable funds also enable consultants, medical staff, nurses and allied professionals to attend additional courses which will update them on the new ideas and modern techniques in their specialties.

The Trust Volunteer Service continues to provide support to patients, visitors and staff with duties such as ward/clinic hostess services, way finding, helpdesk assistance, hospital radio and chaplaincy.

The charitable funds have received legacies this year totalling £262,195. There were six significant legacies - £5,879 for the benefit of Cardiology Department, £35,000 for Coronary Care Unit, £106,557 for Russells Hall Equipment Fund, £100,000 for Corbett OPD Equipment Fund, £3,278 for Guest Outpatient Centre, and £10,000 for the Renal Unit.

A Review of our Finances, Achievements and Performance

The total value of the Charitable Funds as at 31st March 2012 was £2,474,000 (2011: £2,256,000). An increase in the fund value of £218,000

The Charity continues to rely on donations, legacies and investment income as the main sources of income. Donations from individuals were up by £29,000, the donations in memoriam were up by £10,000, Legacies were up by £19,000 and the donations from Consultants were significantly increased by £93,000 when compared with March 2011.

Investment Income increased by £6,000, an increase of £5,000 due to the slight increase in interest rates received from the use of fixed term deposits held with Santander and the Co op Bank, and the slight increase in the COIF Deposit account rates.

Of the total expenditure of £530,000 (2011 £436,000), expenditure on direct charitable activity was £454,000 across a range of funds.



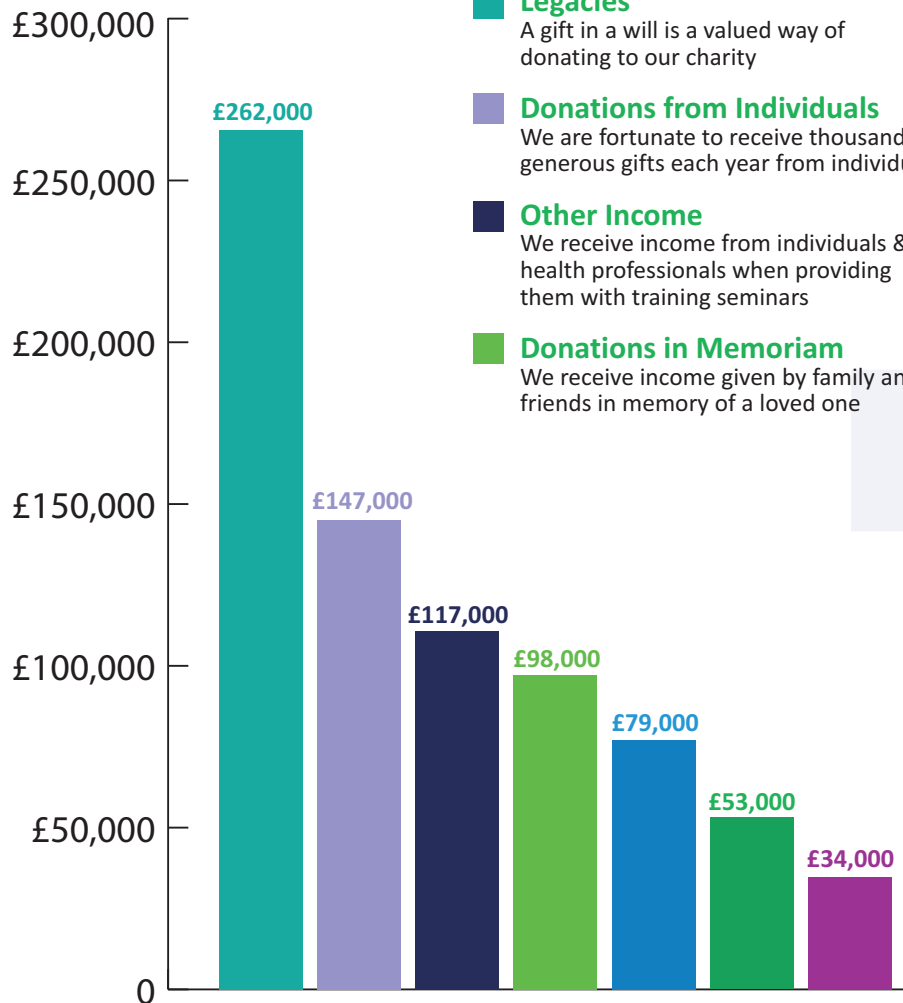
“The charities I have chosen are very worthy causes, and I hope that the money I have helped to raise will help them continue their excellent work.”

Cllr Michael Evans the Mayor chose to support the leukaemia unit at Russells Hall Hospital as one of his charities of the year.



“What a fun idea, it really brightens up a work day. Dress down days are great; and when you add a few cakes it can really boost the funds”

Staff in Trust HQ at Russells Hall Hospital dressed in neon and sold bright cakes and merchandise as part of the Trust Go Neon Campaign in June.



Legacies

A gift in a will is a valued way of donating to our charity

Donations from Individuals

We are fortunate to receive thousands of generous gifts each year from individuals

Other Income

We receive income from individuals & health professionals when providing them with training seminars

Donations in Memoriam

We receive income given by family and friends in memory of a loved one

Investment Income

By the prudent management of funds not immediately required for use in the hospital, we earn interest and dividends

Fundraising Income

Income generated from charity campaigns and events

Donations from consultants

We receive generous gifts from the consultants employed by the Trust in support of the work of the charity



Expenditure Policy

The Dudley Group General Fund receives donations and legacies where no particular preference as to its expenditure has been expressed by donors. Applications are received from various departments within the Hospital to purchase medical equipment or items which will improve and benefit the patients and staff at the hospitals. Based on their knowledge of the Hospital and their contacts with The Dudley Group NHS Foundation Trust, the Charitable Funds Working Group agrees funding and encourages spending of the Charity funds. This is provided to areas of the Hospital that do not have available Designated Funds.

The restricted funds usually contain donations where a particular part of the Hospital, Adult Community or activity was nominated by the donor at the time their donation was made. The restricted funds are overseen by Medical Service Heads, Matrons and Adult Community Managers who can make recommendations on how to spend the money within their designated area. The recommendations are generally accepted and these funds can be spent at any time.

Reserves Policy

The reserves policy is incorporated within the Charity Investment Policy. This policy ensures that income not required for immediate use is invested to earn interest, whilst ensuring that money identified to meet expenditure plans is available as required.

The ratio of reserves held in the short term investment deposit fund is appropriate to the advice received by the external investment managers, based upon current commitment levels of known planned expenditure in the next financial year.

A review of the investment portfolio is undertaken by the Charity Funds Working Group which includes the level of reserves held, on a quarterly basis.

The value of the deposit funds at 31st March 2012 total £814,052 (Coif deposit fund and Santander Bank) and it is appropriate that the reserves remain at a level which will permit the timely realisation of long term investments, if required. Therefore the reserve level is being maintained between £350,000 and £400,000. This will be achieved by reinvesting income received from the investment portfolio and the excess of funds held in the Charitable Funds Government Banking Services account.



“This was a great opportunity to do some team building within the organisation and it felt good to be supporting the Trust Charity.”

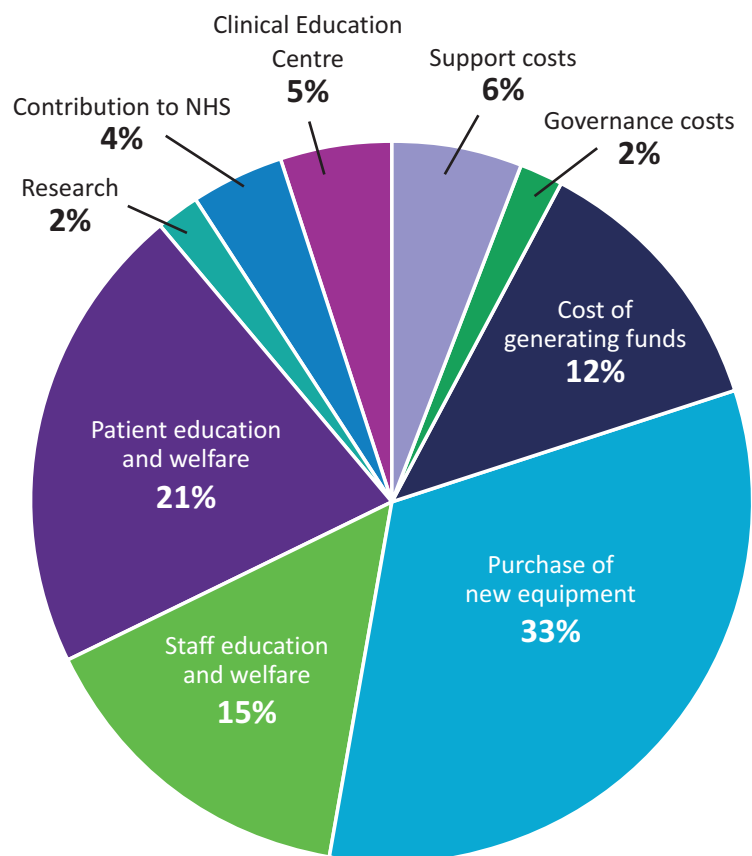
Eleven members of the Trust braved the winds of Mt Snowdon, the highest mountain in Wales, to raise £750 for the Trust Charity Spinal Bed Appeal.



“I love the thought that doing what I enjoy is helping so many people. Raising funds for a piece of equipment helps to raise awareness too.”

Julie Perry's popular handmade card sales in Russells Hall Hospital raised £2,000 for Critical Care in 2011. She is now raising funds for Coronary Care.

Where the money went



Support costs	£30,000
Governance costs	£12,000
Cost of generating funds	£64,000

Charitable activities

Purchase of new equipment	£177,000
Staff education and welfare	£78,000
Patient education and welfare	£112,000
Research	£10,000
Contribution to NHS	£23,000
Clinical Education Centre	£24,000

Total = £530,000



How the money has been spent

Purchase of new equipment and new building and refurbishment

The total amount spent on new equipment of £177,000 (2011 £143,000) represents a vital and valuable contribution to enhancing the provision of clinical care. Purchases range from small items of equipment costing a few hundred pounds, to larger items costing thousands of pounds.

Staff education and welfare

Annual expenditure on Staff education and welfare was £78,000 (2011 £94,000) of which £32,000 (2011 £35,000) was spent on external educational courses. An additional sum of £9,300 (2011 £3,450) was spent on travel expenses to allow attendance to these courses. A total of £36,700 (2011 £55,550) was spent on staff welfare, for example educational material such as medical books and journals, educational prizes and awards and non medical equipment for the wards.

Patient education and welfare

The Patient Welfare spend of £112,000 (2011 £61,000) included the purchase of furniture of £42,800 (2011 £16,000), for ward areas.

The sum of £12,000 (2011 £9,000) was spent in respect of patients that require assistance to integrate back into the community. Of this sum, £6,250 (2011 £5,000) related to furniture and £5,850 (2011 £4,000) related to other items of expenditure.

Other patient expenditure of £42,900 (2011 £36,000) includes items which help make the patient's stay in hospital more comfortable, such as gifts at Christmas, audio and TV equipment, information leaflets.

The sum of £14,300 was spent in respect of the Patient Information Pods situated in the main entrance to Russells Hall Hospital. The Pods will provide Health Awareness Campaigns and Charity Fund information to Patients, Staff and Visitors to the Trust.

Performance management

The Charity requires the Medical Service Heads and Matrons for each fund to provide expenditure plans for a one to three year programme. This is requested annually and plans are regularly reviewed and reported to the Charitable Funds Working Group.

The role of the Medical Service Heads and Matrons as charity fund budget managers is supported by the Charity Fundraising Co-ordinator.



Investments

At the year-end, £1,000,586 and capital in perpetuity of £43,328 was held with BlackRock Investment Management Ltd in Charishare Ex Tobacco and Charinco. The COIF deposit fund held a balance of £314,052, and Santander 12 month fixed term deposit account held £500,000.

The charity's long term investments which mainly consist of UK equities, have decreased in value by a total of £39,870 during the year 2011/12.

The Trustee seeks to balance 'Ethical and socially responsible investment' and risk. Investment in the processing and/or manufacture of tobacco products is not permitted.

The investment policy requires that all monies, apart from working capital, be invested in securities to maximise the overall return consistent with an acceptable level of risk. Fund Managers are appointed for an initial three year period and the tendering process follows the NHS Trust's regulations and ensures that the requirements of the Trustee Act 2000 are met.

The performance of the investments is continuously monitored and reported on a quarterly basis by BlackRock Investment Management Limited. The reports are disseminated to the Charitable Funds Working Group at the scheduled quarterly meetings.

Funds Held On Trust Annual Accounts 2011/12

Foreword

The Dudley Group NHS Foundation Trust charitable funds held on trust are registered with the charity commission and include funds in respect of The Dudley Group NHS Foundation Trust. The full accounts have been submitted to the Charities Commission.

The accounts for the year ended 31st March 2012 have been prepared in accordance with the requirements in the Charities Act 2011 and the Statement of Recommended Practice 2005.

The following pages are not the full statutory accounts but a summary of information relating to both the Statement of Financial Activities and the Balance Sheet. These Summary Financial Statements have been externally scrutinised by Auditors Deloitte LLP and their report follows on the next page.

The full accounts are available from the Trust’s Finance and Information Department by writing to: Lynn Hinton at Finance and Information Dept, Trust Headquarters, Russells Hall Hospital, Dudley, DY1 2HQ or email lynn.hinton@dgh.nhs.uk or telephone 01384 321121.

Main Purpose of Funds Held On Trust

The main purpose of charitable funds held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by The Dudley Group NHS Foundation Trust.



Signed: Date: 17 July 2012

Statement of Trustees’ Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Trustees



Chairman: Date: 17 July 2012



Trustee: Date: 17 July 2012

Auditors' statement to the Trustee of the Dudley Group NHS Foundation Trust Charity

We have examined the summary financial statement for the year ended 31 March 2012 which comprises the summary statement of financial activities and summary balance sheet.

This report is made solely to the Charity's trustees, as a body, in accordance with the *Accounting and reporting by charities: a statement of recommended practice 2005*. Our work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The trustees are responsible for preparing the summarised annual report in accordance with the recommendations of *Accounting and reporting by charities: a statement of recommended practice*.

Our responsibility is to report to you our opinion on the consistency of the summary financial statement within the summarised annual report with the full annual financial statements and Trustees' Annual Report.

We also read the other information contained in the summarised annual report as described in the contents section and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the summary financial statement.

We conducted our work having regard to Bulletin 2008/3 and Practice Note 11 *The audit of charities* issued by the Auditing Practices Board. Our report on the charity's full annual financial statements describes the basis of our audit opinion on those financial statements.

Opinion

In our opinion, the summary financial statement is consistent with the full annual financial statements and the Trustees' Annual Report of The Dudley Group NHS Charity for the year ended 31 March 2012.

Deloitte LLP

Chartered Accountants and Statutory Auditors
Birmingham, UK

Signed:  Date: 17 July 2012

Statement of Financial Activities for the year ended 31 March 2012

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds £000	2010/11 Total Funds £000
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary income	136	450	0	586	480
Investment income	6	47	0	53	47
Activities generating income	32	2	0	34	22
Other incoming resources	8	109	0	117	79
Total incoming resources	182	608	0	790	628
Resources expended					
<i>Costs of generating funds</i>					
Costs of generating voluntary income	64	0	0	64	43
<i>Charitable activities:</i>					
Purchase of new equipment	19	158	0	177	143
Staff education and welfare	10	68	0	78	94
Patient education and welfare	21	91	0	112	61
Research	0	10	0	10	17
Contribution to NHS	3	20	0	23	8
Support costs	5	25	0	30	29
Clinical education centre	0	24	0	24	28
Sub total: direct charitable expenditure	58	396	0	454	380
Governance costs	1	11	0	12	13
Total resources expended	123	407	0	530	436
Sub total: Net incoming resources before transfers and other recognised gains and losses	59	201	0	260	192
Transfers					
Gross transfers between funds	(1)	1	0	0	0
Net incoming resources before other recognised gains and losses	58	202	0	260	192
Other recognised gains and losses:					
Realised and unrealised gains(losses) on intangible assets	(2)	0	0	(2)	(2)
Realised and unrealised gains(losses) on investment assets	(4)	(34)	(2)	(40)	43
Net movement in funds	52	168	(2)	218	233
Fund balances brought forward at 31 March 2011	276	1,935	45	2,256	2,023
Fund balances carried forward at 31 March 2012	328	2,103	43	2,474	2,256

Balance Sheet as at 31 March 2012

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total at 31 March 2012 £000	Total at 31 March 2011 £000
Fixed Assets					
Intangible Assets	5	0	0	5	7
Investments	71	930	43	1,044	1,084
Total Fixed Assets	76	930	43	1,049	1,091
Current Assets					
Debtors	2	99	0	101	21
Short term investments and deposits	100	714	0	814	1,061
Cash at bank and in hand	155	386	0	541	126
Total Current Assets	257	1,199	0	1,456	1,208
 Creditors falling due within one year	 5	 26	 0	 31	 43
Net Current Assets	252	1,173	0	1,425	1,165
Total Assets Less Current Liabilities	328	2,103	43	2,474	2,256
 Creditors falling due after more than one year	 0	 0	 0	 0	 0
Provisions for liabilities and charges	0	0	0	0	0
Total Net Assets	328	2,103	43	2,474	2,256
Funds of the Charity					
Endowment Funds	0	0	43	43	45
Restricted income funds	0	2,103	0	2,103	1,935
Unrestricted income funds	323	0	0	323	269
Intangible Fixed Assets	5	0	0	5	7
Total Funds	328	2,103	43	2,474	2,256



Signed: Date: 17 July 2012

We can help you with your fundraising

- free fundraising pack
- sponsorship forms
- collecting tins
- balloons
- posters
- merchandise



Calendar of Events

Here is a small selection of some of our organised events and campaigns. Have a look at our website www.dudleygroup.nhs.uk/our-charity



Nurses Day Thursday 12th May

Celebrate Nurses' Day to remember the valuable contributions that nurses make to society. Why not hold a charity event to mark the day.



Go Neon during June

Wear Neon for the Day, hold a themed party, bake neon cakes. Ask for our free fundraising pack and event ideas.



Make a Will Week 8th – 12th October

Making a Will is simple and an important way to protect the future of your loved ones. Contact us for a list of participating solicitors.



Santa High Ropes and Zip Wire Challenge Sunday 2nd December. Baggeridge Country Park

Get on Santa's good list and take part in our annual Santa challenge. Why not get a group of colleagues or family members together for some team spirit? Free Santa suit!



Fundraising at Christmas

Donate in lieu of Christmas cards (ask for a free wall poster). Give your heart to a loved one in our White Heart Tree of Light.

Making a donation is really easy

Send a cheque

Payable to Dudley Group of Hospitals Charity; to the Fundraising Co-ordinator, Trust HQ, Russells Hall Hospital, Dudley, DY1 2HQ

Donation by debit or credit card or BACS

Contact the Cashier, General Office on 01384 456111 ext. 2881

Log on to our JustGiving site

<http://www.justgiving.com/dghc> Make a one-off donation, or use this link to create your own site.

Making a donation in person

You can visit the General Office anytime between 9am and 4.30pm Monday - Friday (located on the ground floor, near the main entrance of Russells Hall Hospital) and give your donation to the cashier, who will issue you with a receipt.

Allocation of your donation

You can nominate an area of care that is close to your heart, such as Cardiac, Stroke, Children or Surgery. Alternatively your donation will be paid into the main charity fund then distributed where it is needed; any ward can request money from this charity fund.

You can even work towards purchasing a specific piece of equipment or donate to a particular ward area.

Should you require your donation to be specific please make your wishes clear as soon as possible.

If you need support or advice, give us a call – we'll be happy to help.

Make a donation to the Dudley Group NHS Charity via a text message

Make Our Patients Smile

To donate, text **MOPS21 £2 / £5 / £10**
and send it to 70070.

eg. **MOPS21 £5**

You will be given the opportunity to add Gift Aid
– meaning we will benefit from an extra 25%.

The Make Our Patients Smile campaign provides items such as televisions, patient comfort packs, presents at Christmas, children's books and games, etc; such items and services that will enhance our patients experience while at one of our hospitals.

All text messages are free to send on all networks and 100% of every donation (plus 25% Gift Aid) comes to our charity. Registered No: 1056979

JustTextGiving™
by **vodafone**

www.justgiving.com/dghc/donate

Make a one off / regular donation via JustGiving

By choosing to make a donation, you'll be making a real difference.

£ 5 could buy 5 comfort packs (toothbrush, comb, etc) for emergency admissions

£ 10 could buy books, toys and games for our children's ward

£ 20 could go towards purchasing a vital piece of equipment

- It's quick and easy to use JustGiving.
- The donation process is super-secure.
- You can manage all of your charitable giving in one place.
- 100% of your donation comes to the Dudley Group NHS Charity.
- JustGiving reclaim Gift Aid on our behalf on all eligible donations.
- You can set up a page for your own fundraising.

Thank You!

The Corporate Trustee would like to express its appreciation of the support received from so many groups and individuals whose generous contributions are of enormous benefit to both patients and staff throughout our hospitals.



Approved on behalf of the Corporate Trustee by
Paula Clark, Chief Executive, The Dudley Group NHS Foundation Trust



Dudley Group NHS Charity,
2nd Floor, Trust HQ,
Russells Hall Hospital, Dudley, DY1 2HQ
Tel: 01384 456111 Ext: 3349
Email: fundraising@dgh.nhs.uk
Charity Number: 1056979