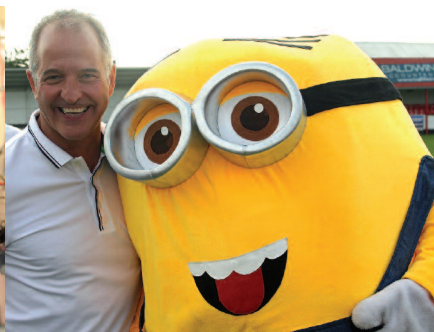




The Dudley Group **NHS**  
NHS Foundation Trust



Dudley Group NHS Charity  
**Trustee's Annual Report**



**2014/15**





# DGNHS Charity Promises

## We promise to use your donation responsibly

We will use your donation wisely in support of the Trust's excellent work. You can be confident that your donation will go towards the Dudley Groups' needs in accordance with your wishes.

## We promise to respect your privacy

All of our donor records are treated in complete confidence under the Data Protection Act of 1998. Any donor who would like to remain anonymous will be treated as such.

## We promise to appreciate your donation

The generosity of the local community is vital for the success of the DGNHS Charity. Your help will enable us to ensure our patients' stay with us is as comfortable as possible.



### Our mission statement

"To enhance and further improve the high quality services provided by the Trust, providing additional comfort and benefit to its patients and staff, by focusing fund expenditure on areas not covered or fully supported by NHS funds."

### The Charity's objectives are as follows:

"For any charitable purpose or purposes relating to the National Health Service, wholly or mainly for the service provided by The Dudley Group NHS Foundation Trust."

DGNHS Charity is a registered charity. Number 1056979

# Update from the Trust Charity Fundraising Manager

This is my chance to thank all the wonderful people who support our charity. As always I am overwhelmed by the generosity and energy of our supporters. Their enthusiastic and often imaginative fundraising is an inspiration. Most people have a story behind their fundraising and it is always touching to hear of their positive experiences and their wish to show their thanks to the wonderful staff here at Dudley Group.

The Emergency Department were the beneficiaries of the 2014 Annual Trust Charity Football Match which was held at Stourbridge FC and was attended by over 600 spectators. Steve Bull attended the match and happily signed autographs for spectators. The teams were joined on the pitch by Jody Craddock, Mel Eaves and Dale Rudge. A whopping £12,000 was raised which will go a long way to ensuring our patients visit to the department is a less daunting and a more positive experience. One of the items purchased was an Infrared Vein Finder (thanks to the Steve Bull Foundation). This device enables staff to quickly identify a vein that may not necessarily be found by sight or touch. It is particularly effective for babies and children when veins do not always show.

The introduction of a Skydive challenge to our calendar has proved an enormous success, generating over £5,000 from the five brave people who took the challenge last year. We shall soon be introducing some more major events if you are feeling brave and ready for a life changing experience. Look out for the London to Paris Cycle Ride and an overseas trek. All the challenges are fully organised with travel, accommodation, etc., and you will get fundraising support from us.

The Education Charity has been a part of the Trust Charity since 2010. We are actively trying to promote this charity as it offers a range of bursaries to all levels of trust staff and other NHS staff, who have a responsibility for treating Dudley patients. The charity also funds lectures from notable key figures, which are offered free to attend for Trust and other NHS personnel, members of local medical support groups and charities.

Our appeal 'Cancer: caring for the patient and the family' has been so popular that we will soon be introducing two new campaigns: Dementia Care and Rehabilitation.

Some of our fantastic staff continue to fundraise for their wards and departments. Liaising with the wards, departments and community colleagues is important. Understanding their needs can unveil areas of need where the charity can help. This knowledge can also help prospective fundraisers decide on an area of care to work towards.

Help me continue my quest to put the Dudley Group NHS Charity at the forefront of people's minds. You can follow us on Twitter and post your fundraising ventures on our Facebook page; keep spreading the word. Our JustGiving pages make it really easy to encourage friends and colleagues to donate online; there is also the opportunity of creating team pages and in memory pages.

As usual I would like to close by thanking everyone who has supported our Charity in the past and encourage anyone wishing to raise funds in the future to get in contact with me – I'm here to help.

## Karen Phillips

Fundraising Manager

Tel: (01384) 456111 extension 3349

karen.phillips@dgh.nhs.uk

[www.dudleygroup.nhs.uk/our-charity](http://www.dudleygroup.nhs.uk/our-charity)

[www.justgiving.com/dghc](http://www.justgiving.com/dghc)



@DGNHSCarity



/DudleyGroupNHSCharity



**"Making our vision happen involves all our partners: staff, patients and the local community"**

If you want to know more about how to fundraise for the Dudley Group NHS Charity, or wish to make a donation, please contact the Fundraising Manager on (01384) 456111 ext 3349 or via email to [karen.phillips@dgh.nhs.uk](mailto:karen.phillips@dgh.nhs.uk)



# Foreword

The Corporate Trustee presents the Charitable Funds Annual Report together with the Audited Summary Financial Statements for the year ended 31 March 2015.

The Charity's Annual Report and Accounts for the year ended 31 March 2015 have been prepared by the Corporate Trustee in accordance with the Charities Act 2011 and the Charities (Accounts & Reports) Regulations 2005. The Charity's Report and Accounts include all the separately established funds for which The Dudley Group NHS Foundation Trust is the sole beneficiary.

**The Charity has a Corporate Trustee: The Dudley Group NHS Foundation Trust.**  
The members of the NHS Foundation Trust Board who served during the financial year were as follows:



**David Badger**  
Chairman (Non-Executive Director)



**Paula Clark**  
Chief Executive (Executive Director)



**Paul Taylor**  
Director of Finance & Information  
(Executive Director)



**Paul Harrison**  
Medical Director (Executive Director)



**Denise McMahon**  
Nursing Director (Executive Director)



**Richard Miner**  
Non-Executive Director



**Doug Wulff**  
Non-Executive Director



**David Bland**  
Non-Executive Director



**Ann Becke**  
Non-Executive Director



**Jonathan Fellows**  
Non-Executive Director

**Paul Assinder** – Director of Finance & information resigned October 2014  
**Richard Beeken** – Director of Strategy, Performance & Transformation resigned May 2015  
**John Edwards** – Chairman resigned December 2014

The Charitable Funds are registered with the Charity Commission (no. 1056979) in accordance with the Charities Act 2011.

## Reference and Administrative details

The Dudley Group NHS Charity, registered Charity Number 1056979, was entered on the Central Register of Charities on the 22nd July 1996 as amended on 14th November 2011.

The Charity is constituted of 90 individual funds as at the 31st March 2015 (2014: 96) and the notes to the accounts distinguish the types of fund held and disclose separately all material funds.

Charitable funds received by the Charity are accepted and held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 2006 and the National Health Service and Community Care Act 1990 and these funds are held on trust by the corporate body.



“Such a delightful welcome to my Christmas Shopping. Thank you Sainsbury’s for a great idea.”

Over £200 was collected in just two hours during a December Carol Singing and Bucket Collection to support our Cancer Appeal.



**“The Neonatal Unit is close to our hearts and we have some great fundraising ideas to help us reach our target.”**

Specsavers in Stourbridge chose our Neonatal Unit as their Charity of the Year and have raised in excess of £700 to date.

## Trustee

The Dudley Group NHS Foundation Trust is the Corporate Trustee of the Charitable Funds governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The NHS Foundation Trust Board devolved responsibility for the on-going management of funds to the Charitable Funds Committee which administers the funds on behalf of the Corporate Trustee.

## Principal Charitable Fund Advisers

The following officers of The Dudley Group NHS Foundation Trust are the principal charitable fund advisers:

Paula Clark, Chief Executive, and Paul Taylor, Director of Finance and Information, under a scheme of delegated authority as approved by the Corporate Trustee, have day-to-day responsibility for the management of the Charitable Fund and must personally approve, on behalf of the Corporate Trustee, all expenditure over £5,000 with an upper limit of £50,000 using their delegated authority. All Executive Directors and the Deputy Director of Finance – Financial Reporting, under a scheme of delegated authority as approved by the Corporate Trustee, approve all expenditure up to £5,000.

Heather Taylor, Financial Services Manager, advised and reported on charitable funds, including strategy, in this financial year.

Lynn Hinton, Treasury Manager, acted as the principal officer overseeing the day-to-day financial management and accounting for the charitable funds during the year.

## Principal Office for the Charity

Finance Department,  
The Dudley Group NHS Foundation Trust,  
Trust Headquarters, Russells Hall Hospital,  
Dudley, West Midlands, DY1 2HQ.  
Telephone: 01384 321121

A full set of accounts can be downloaded from our website or by contacting the fundraising or finance department.

## Principal Professional Advisers

### Bankers

Government Banking Service HMRC, 3rd Floor, Dorset House,  
27-45 Stamford Street, London SE1 9PY

### Solicitors

Mills & Reeve, Midland House,  
132 Hagley Road, Birmingham B16 9NN

### Investment Fund Managers

CCLA Investment Management Limited,  
80 Cheapside, London EC2V 6DZ

BlackRock Investment Managers,  
33 King William Street, London EC4R 9AS

### Auditor

Deloitte LLP  
Four Brindleyplace,  
Birmingham B1 2HZ



**“The game was played in a true carnival spirit. With perfect weather conditions and a great turn out it was a pleasure to take part.”**

Dudley CCG challenged hospital staff to a cricket match and raised £1,300 which was shared between the Georgina Unit and the Neonatal Unit.

## Structure, Governance and Management

The Dudley Group NHS Foundation Trust consists of Russells Hall Hospital (Acute Hospital), Corbett Hospital, Guest Hospital (Outpatient centres) and Adult Community Services. The charitable funds are attributed in line with the Trust’s Directorate structure. For example, charitable funds for medicine include Medical Wards, Leukaemia, Chest Clinic, Diabetes and Rheumatology. The funds within Surgery include Ear, Nose and Throat (ENT), Ophthalmology, Surgical Wards, Breast Cancer Services, Surgery and Theatres. Other funds are within Obstetrics, Gynaecology, Pathology, Critical Care, Neonatal Services, Cardiology, Gastro Intestinal Services, Renal Unit and Coronary Care. Adult Community Services include the District Nurse Teams Fund, Palliative Care, Audiology, Community Rehabilitation Fund (which includes Neurology) and the Community Heart Failure Team.

The Charity’s unrestricted fund was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of the general (unrestricted) fund or registered as separate funds (restricted) under the main Charity. Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances within the existing Charity.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund. By designating funds the Trustee respects the wishes of our generous donors to benefit patient care and advance the good health and welfare of patients and staff.

Non-Executive Members of the Trust Board are appointed by the Trust Governors and Executive members of the Board are subject to recruitment by the NHS Foundation Trust Board. Members of the Trust

Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The newly appointed Trustees of the Charity are provided with an induction pack which provides information about the Charity, including the Charitable Funds Committee terms of reference, Trustees’ Annual Report and Accounts, policies and minutes, and information about trusteeship, including Charity Commission booklet CC3, The Essential Trustee. The Chair gives new members of both the NHS Foundation Trust Board and the Charitable Funds Committee a briefing on the current policies and priorities for the charitable funds.

**Acting for the Corporate Trustee, the Charitable Funds Committee is responsible for the overall management of the Charitable Fund. The Committee is required to:**

- **Control, manage and monitor the use of the fund’s resources.**
- **Provide support and guidance for usage of funds, whilst managing and monitoring the receipt of all income.**
- **Ensure that ‘best practice’ is followed in the conduct of all its affairs fulfilling all of its legal responsibilities.**
- **Ensure that the Investment Policy approved by the NHS Foundation Trust Board as Corporate Trustee is adhered to and that performance is continually reviewed whilst being aware of ethical considerations.**
- **Keep the Trust Board fully informed on the activity, performance and risks of the Charity.**



**“This is something I have always wanted to do and I’m so happy to support my local hospital.”**

2014 saw the launch of our Skydive campaign. Since then five people have bravely taken part raising nearly £5,000.

The Charitable Funds Committee was established in 2006/07 and reports to the Trust Board. The objectives of the committee are to control the management and administration of the Charity in accordance with the Charity’s purposes and in line with the Charitable Funds Investment Policy. The committee will assist in the determination of the Charitable Funds Strategy ensuring that the Charity has all the hallmarks of an effective charity, as set out in the standards issued by the Charity Commission.

The accounting records and the day-to-day administration of the funds are dealt with by the Finance Department, Trust Headquarters, Russells Hall Hospital, Dudley, West Midlands, DY1 2HQ.

### Risk Management

The risks to which the Charity is exposed have been identified and considered. The most significant risk identified was a possible loss from a fall in the value of the investments and the level of reserves available to mitigate the impact of such losses. These have been carefully considered and there are procedures in place to review the investment policy and investment returns to ensure that both spending and firm financial commitments remain in line with income. An effective system of internal financial control is maintained and operated in connection with the charitable funds as the Charity is managed under the Governance and internal controls that are in place for The Dudley Group NHS Foundation Trust. The current system of internal financial control provides reasonable assurance of the safeguarding of assets, the maintenance of proper accounting records and the reliability of financial information.

### Working in partnership for public benefit

The Dudley Group NHS Foundation Trust is the main beneficiary of the Charity and is a related party by virtue of being Corporate Trustee of the Charity. The strategy of the Charity is to work in partnership with the Trust, ensuring the funds are used to best effect, by deciding upon the most beneficial way to use charitable funds with regard to the main activities, objectives, strategies and plans of the Trust have complied with their duty to have due regard for funding decisions to demonstrate public benefit in the Charity’s work.

In accordance with the objectives and strategy of the Charity, the Financial Services Manager and the Treasury Manager regularly meet with Ward Managers and Department Heads to encourage the spending of their funds in accordance with the donor’s wishes; by supporting research and procedures within the National Health Service, supporting capital developments and the purchase of medical equipment, provide training and development activities for clinical and other staff, to ensure public benefit.

The Leukaemia Appeal Fund, a separately registered Charity raises money specifically for the Georgina Unit at Russells Hall Hospital.

The Trust’s Volunteer Service, managed by the Volunteer Co-ordinator, Jane Fleetwood provides a valuable service to patients, visitors and staff. For more information call 01384 456111 ext 3420 or email [jane.fleetwood@dgh.nhs.uk](mailto:jane.fleetwood@dgh.nhs.uk)

The Dudley Clinical Education Centre promotes and advances the study of science and medicine by supporting the professional education and development of Trust & Community staff and associated healthcare professionals. It supports key patients committed to further development, empowering their contribution to specialist teams improving quality of care. For more information call 01384 321095 or email [Barbara.white@dgh.nhs.uk](mailto:Barbara.white@dgh.nhs.uk)



# Annual Review: Our Activities

During the year, the funds continued to support a wide range of charitable and health related activities benefiting both patients and staff. For example, charitable funds were used to purchase much needed medical equipment, such as:

- Bladder scanners for the community
- ECG and blood pressure monitors
- Diagnostic audiometers for the community
- Bed and chair alarm systems for various wards
- Ophthalmic operating microscope
- Intellivue information centre for the Coronary Care Unit
- Neoprobe Gamma Detection system for the Breast Care Department

The wards receive many charitable fund donations. These are often used to benefit the staff and the patients, for example:

- Patient information provided by DVD
- Bariatric chairs for various wards
- Pressure reducing recliner chairs for various wards
- Patient and visitor chairs in various wards and departments
- Hudl tablet and accessories for patient use prior to theatre session
- TVs for various wards

The charitable funds also enable consultants, medical staff, nurses and allied professionals to attend additional courses which will update them on the new ideas and modern techniques in their specialties.

These activities enable the Trustee to meet its strategic priorities of supporting the work of the Trust. The Trustee's review of future plans and strategic objectives have also been infused with the need to demonstrate public benefit and by the guidance issued by the Charity Commission.

The Trust Volunteer Service continues to provide support to patients, visitors and staff with duties such as ward/clinic hostess services, way finding, helpdesk assistance, hospital radio and chaplaincy.

The charitable funds have received legacies this year totalling £106,447. There was a final payment of one significant legacy within this total - £41,639 (£167,000 received in 2013/14) so the total legacy received to the General Fund is £208,639. There was an additional legacy payment of £63,147 to the General Fund in this financial year.

## A Review of our Finances

The total value of the Charitable Funds as at 31st March 2015 was £2,581,000 (2013/14 £2,678,000). A decrease in the fund value of £97,000.

The Charity continues to rely on donations, legacies and investment income as the main sources of income. Donations from individuals have decreased by £120,000; the donations in memoriam have decreased by £13,000 and donations via the Just Giving website have also decreased by £2,000.

Legacies have decreased by £84,000 and donations from consultants increased by £14,000 compared with March 2014.

Investment Income decreased by £1,000 but the charity has been able to maintain the same interest rates as in 2014 with Santander.

Of the total expenditure of £667,000 (2013/14 £858,000), expenditure on direct charitable activity was £602,000 (2013/14 £790,000) across a range of funds.



**“Visiting the Emergency Department can be daunting. It was our aim to support the unit by improving our patient’s experience.”**

The third Annual Trust Football Match raised over £12,000 to support our Children’s and Adult Emergency Department.

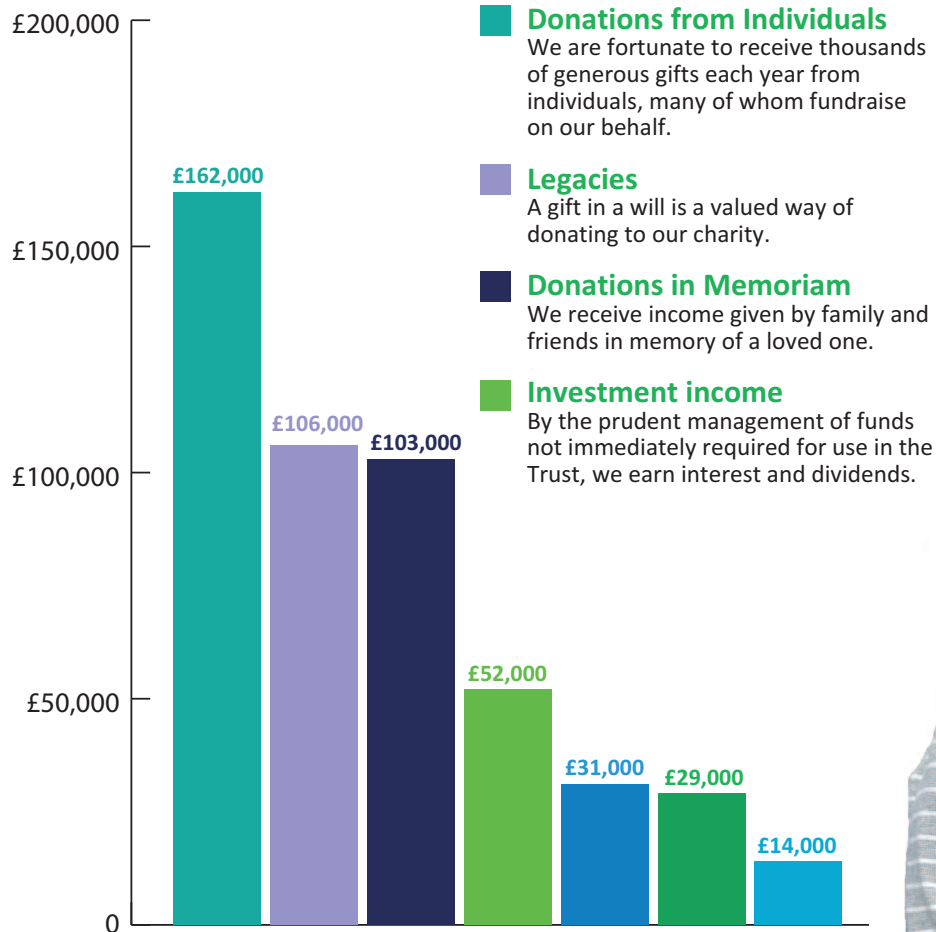




**“I did this challenge to support the Stroke Unit to say thank you for the amazing support they have shown my family.”**

Richard Miles completed an Indoor Iron Man Challenge in the Main Reception of Russells Hall Hospital and raised £200 from passers-by.

## Where our money comes from



### Donations from Individuals

We are fortunate to receive thousands of generous gifts each year from individuals, many of whom fundraise on our behalf.

### Legacies

A gift in a will is a valued way of donating to our charity.

### Donations in Memoriam

We receive income given by family and friends in memory of a loved one.

### Investment income

By the prudent management of funds not immediately required for use in the Trust, we earn interest and dividends.

### Activities generating income

We receive contributions from the staff lottery, charity campaigns and events.

### Other Income

We receive income from individuals when providing training seminars to other health professionals in the Clinical Education Centre, contributions sponsoring the Maternity Unit.

### Donations from Consultants

We receive generous gifts from the consultants employed by the Trust in support of the work of the charity.



# Expenditure Policy

The Dudley Group General Fund receives donations and legacies where no particular preference as to its expenditure has been expressed by donors. Applications are received from various departments within the Hospital and the Community to purchase medical equipment or items which will improve and benefit the patients and staff at the Trust. Based on their knowledge of the Hospital and Community Services, the Charitable Funds Committee agrees funding and encourages spending of the Charity funds. This is provided to areas of the Trust that do not have available Designated Funds.

The restricted funds usually contain donations where a particular part of the Hospital, Adult Community or activity was nominated by the donor at the time their donation was made. The restricted funds are overseen by Clinical Directors/Clinical Service Leads, Matrons and Adult Community Managers who can make recommendations on how to spend the money within their designated area. The recommendations are generally accepted and these funds can be spent at any time.

# Reserves Policy

The reserves policy is incorporated within the Charity Investment Policy. This policy ensures that income not required for immediate use is invested to earn interest, whilst ensuring that money identified to meet expenditure plans is available as required.

The ratio of reserves held in the short term investment deposit fund is appropriate to the advice received by the external investment managers, based upon current commitment levels of known planned expenditure in the next financial year.

A review of the investment portfolio is undertaken by the Charity Funds Committee which includes the level of reserves held, on a quarterly basis.

The total value of the deposit funds held at 31st March 2015 in the Coif deposit fund £37,111; Santander investment totals £1,250,000 with the balance of £118,084 held in the Government Banking Services Account. It is appropriate that the reserves remain at a level which will permit the timely realisation of long term investments, if required. Therefore the minimum reserve level is maintained between £350,000 and £400,000. This will be achieved by reinvesting income received from the investment portfolio and the excess of funds held in the Charitable Funds Government Banking Services account.



**“The bursary will help part-fund my course, which I would otherwise not be able to attend.”**

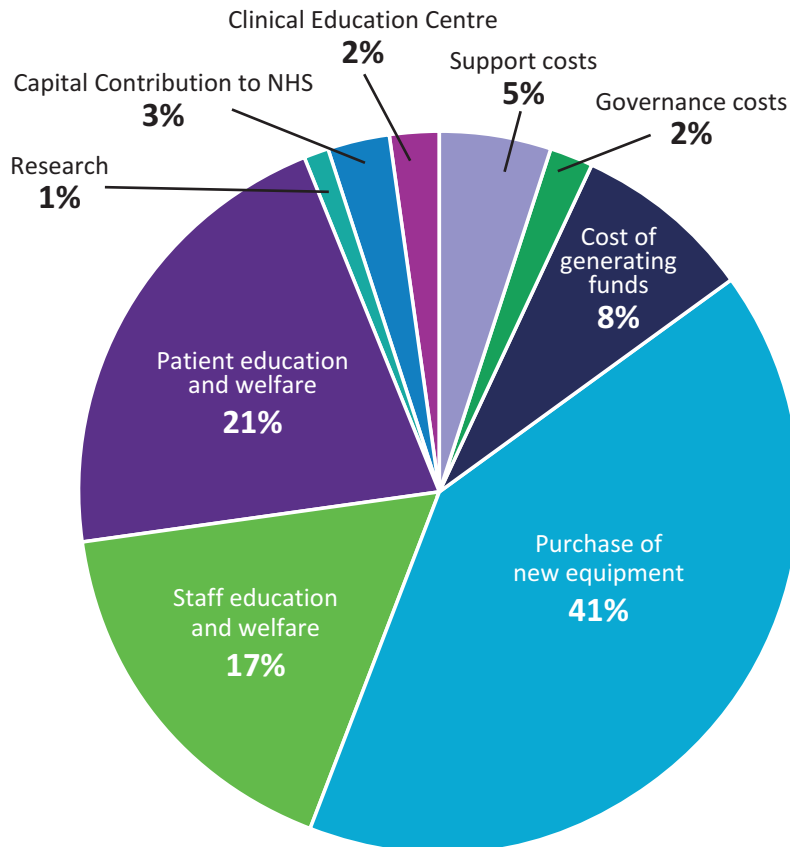
Rebecca Firm has been granted an Educational Bursary of £118 to enable her to improve her skills in her role.



**“We were planning a dress down day and this gave us the perfect theme. Helping a local charity also gave us an added incentive to participate.”**

We invited local companies to take part in Christmas Jumper Day in aid of the Make Our Patients Smile Appeal.

## Where the money went



Support costs	£32,000
Governance costs	£11,000
Cost of generating funds	£54,000

### Charitable activities

Purchase of new equipment	£274,000
Staff education and welfare	£113,000
Patient education and welfare	£141,000
Research	£7,000
Capital Contribution to NHS	£23,000
Clinical Education Centre	£12,000

**Total = £667,000**





## How the money has been spent

### Purchase of new equipment and new building and refurbishment

The total amount spent on new equipment of £274,000 (2013/14 £378,000) represents a vital and valuable contribution to enhancing the provision of clinical care. Purchases range from small items of equipment costing a few hundred pounds, to larger items costing thousands of pounds.

### Staff education and welfare

Annual expenditure on Staff education and welfare was £113,000 (2013/14 £163,000) of which £63,563 (2013/14 £54,024) was spent on external educational courses. An additional sum of £9,193 (2013/14 £13,164) was spent on travel expenses to allow attendance to these courses. A total of £39,865 (2013/14 £95,809) was spent on staff welfare, for example educational material such as medical books and journals, educational prizes and awards and non medical equipment for the wards.

### Patient education and welfare

The Patient Welfare spend of £141,142 (2013/14 £77,000) included the purchase of furniture of £52,602 (2013/14 £32,841), for ward areas.

The sum of £410 (2013/14 £1,181) was spent in respect of patients that require assistance to integrate back into the community. This sum related to other items of expenditure.

Other patient expenditure of £65,086 (2013/14 £43,026) includes items which help make the patient's stay in hospital more comfortable, such as gifts at Christmas, audio and TV equipment, information leaflets.

### Performance management

The Charity requires the Medical Service Heads and Matrons for each fund to provide expenditure plans for a one to three year programme. This is requested annually and plans are regularly reviewed and reported to the Charitable Funds Committee.

The role of the Medical Service Heads and Matrons as charity fund budget managers is supported by the Charity Fundraising Manager.



## Investments

At the year-end, the sum of £1,200,628 (2013/14 £1,127,453) was held with BlackRock Investment Management Ltd in Charishare Excluding Tobacco and Charinco. The COIF deposit fund held a balance of £37,211 (2013/14 £206,753)

The charity's long term investments which mainly consist of UK equities have increased in value by a total of £73,175 during the year 2014/15.

The Trustee seeks to balance 'Ethical and socially responsible investment' and risk. Therefore, investment in companies engaged in the manufacture of tobacco products is not permitted.

The investment policy requires that all monies, apart from working capital, be invested in securities to maximise the overall return consistent with an acceptable level of risk. Fund Managers are appointed for an initial three year period and the tendering process follows the NHS Trust's regulations and ensures that the requirements of the Trustee Act 2000 are met.

The performance of the investments is continuously monitored and reported on a quarterly basis by BlackRock Investment Management Limited. The reports are disseminated to the Charitable Funds Committee at the scheduled quarterly meetings.



# Funds Held on Trust Annual Accounts 2014/15

## Foreword

The Dudley Group NHS Foundation Trust charitable funds held on trust are registered with the charity commission and include funds in respect of The Dudley Group NHS Foundation Trust. The full accounts have been submitted to the Charities Commission.

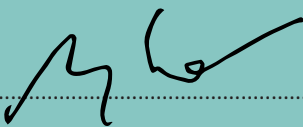
The accounts for the year ended 31st March 2015 have been prepared in accordance with the requirements in the Charities Act 2011 and the Statement of Recommended Practice 2005.

The following pages are not the full statutory accounts but a summary of information relating to both the Statement of Financial Activities and the Balance Sheet. These Summary Financial Statements have been externally scrutinised by Auditors Deloitte LLP and their report follows on the next page.

The full accounts are available from the Trust's Finance Department by writing to: Lynn Hinton, Finance Department, Trust Headquarters, Russells Hall Hospital, Dudley, West Midlands. DY1 2HQ or email [lynn.hinton@dgh.nhs.uk](mailto:lynn.hinton@dgh.nhs.uk) or telephone 01384 321121.

## Main Purpose of Funds Held On Trust

The main purpose of charitable funds held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by The Dudley Group NHS Foundation Trust.

Signed:  Date: 30th July 2015

# Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

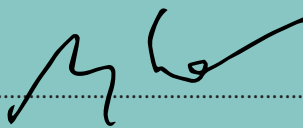
The law applicable to charities in England and Wales requires the trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates which are reasonable and prudent;
- State whether applicable accounting standards have been followed; and
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Trustees

Chairman:  Date: 30th July 2015

Trustee:  Date: 30th July 2015



# Auditors' Statement to the Trustees of the Dudley Group NHS Charity

We have examined the summary financial statement for the year ended 31 March 2015 which comprises the summary statement of financial activities and summary balance sheet.

This report is made solely to the Charity's trustees, as a body, in accordance with the *Accounting and reporting by charities: a statement of recommended practice 2005*. Our work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of trustees and auditors

The trustees are responsible for preparing the Trustees' Annual Report in accordance with the recommendations of *Accounting and reporting by charities: a statement of recommended practice*.

Our responsibility is to report to you our opinion on the consistency of the summary financial statement within the Trustees' Annual Report with the full annual financial statements and Trustees' Annual Report.

We also read the other information contained in the Trustees' Annual Report as described in the contents section and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the summary financial statement.

We conducted our work having regard to Bulletin 2008/3 and Practice Note 11 *The audit of charities* issued by the Auditing Practices Board. Our report on the charity's full annual financial statements describes the basis of our audit opinion on those financial statements.

## Opinion

In our opinion, the summary financial statement is consistent with the full annual financial statements and the Trustee's Annual Report of The Dudley Group NHS Charity for the year ended 31 March 2013.

## Deloitte LLP

Chartered Accountants and Statutory Auditors  
St Albans, UK



Signed: ..... Date: 30th July 2015

# Statement of Financial Activities for the year ended 31 March 2015

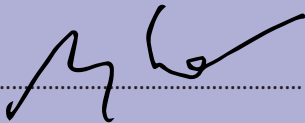
	Unrestricted Funds £000	Restricted Funds £000	Total Funds £000	2013/14 Total Funds £000
<b>Incoming resources</b>				
<i>Incoming resources from generated funds</i>				
Voluntary income	52	333	385	590
Investment income	7	45	52	53
Activities generating income	11	20	31	34
Other incoming resources	0	29	29	41
<b>Total incoming resources</b>	<b>70</b>	<b>427</b>	<b>497</b>	<b>718</b>
<b>Resources expended</b>				
<i>Costs of generating funds</i>				
Costs of generating voluntary income	9	45	54	56
<i>Charitable activities:</i>				
Purchase of new equipment	6	268	274	378
Staff education and welfare	29	84	113	163
Patient education and welfare	43	98	141	77
Research	0	7	7	6
Capital contribution to NHS	0	21	21	104
Support costs	5	27	32	32
Clinical education centre	0	12	12	28
Depreciation on intangible asset	2	0	2	2
Sub total: direct charitable expenditure	<b>85</b>	<b>517</b>	<b>602</b>	<b>790</b>
Governance costs	1	10	11	12
<b>Total resources expended</b>	<b>95</b>	<b>572</b>	<b>667</b>	<b>858</b>
Sub total: Net incoming resources before transfers and other recognised gains and losses	<b>(25)</b>	<b>(145)</b>	<b>(170)</b>	<b>(140)</b>
Transfers				
Gross transfers between funds	(210)	210	0	0
<b>Net incoming resources before other recognised gains and losses</b>	<b>(235)</b>	<b>65</b>	<b>(170)</b>	<b>(140)</b>
Other recognised gains and losses:				
Realised and unrealised gains(losses) on intangible assets	0	0	0	0
Realised and unrealised gains(losses) on investment assets	14	59	73	29
<b>Net movement in funds</b>	<b>(221)</b>	<b>124</b>	<b>(97)</b>	<b>(111)</b>
Fund balances brought forward at 31 March 2014	518	2,160	2,678	2,789
<b>Fund balances carried forward at 31 March 2015</b>	<b>297</b>	<b>2,284</b>	<b>2,581</b>	<b>2,678</b>

# Balance Sheet

## as at 31 March 2015

	Unrestricted Funds £000	Restricted Funds £000	Total at 31 March 2015 £000	Total at 31 March 2014 £000
<b>Fixed Assets</b>				
Intangible Assets	0	0	0	2
Investments	101	1,099	1,200	1,127
<b>Total Fixed Assets</b>	<u>101</u>	<u>1,099</u>	<u>1,200</u>	<u>1,129</u>
<b>Current Assets</b>				
Debtors	2	23	25	16
Short term investments and deposits	180	1,107	1,287	207
Cash at bank and in hand	14	104	118	1,411
<b>Total Current Assets</b>	<u>196</u>	<u>1,234</u>	<u>1,430</u>	<u>1,634</u>
 Creditors falling due within one year	 0	 49	 49	 85
<b>Net Current Assets</b>	<u>196</u>	<u>1,185</u>	<u>1,381</u>	<u>1,549</u>
<b>Total Assets Less Current Liabilities</b>	<u>297</u>	<u>2,284</u>	<u>2,581</u>	<u>2,678</u>
 Creditors falling due after more than one year	 0	 0	 0	 0
Provisions for liabilities and charges	0	0	0	0
<b>Total Net Assets</b>	<u>297</u>	<u>2,284</u>	<u>2,581</u>	<u>2,678</u>
<b>Funds of the Charity</b>				
Restricted income funds	0	2,284	2,284	2,160
Unrestricted income funds	297	0	297	516
Intangible Fixed Assets	0	0	0	2
<b>Total Funds</b>	<u>297</u>	<u>2,284</u>	<u>2,581</u>	<u>2,678</u>

Signed: .....



Date: 30th July 2015



# We can help you with your fundraising

- free fundraising pack
- sponsorship forms
- collecting tins
- balloons
- posters
- merchandise



## Calendar of Events

Here is a small selection of some of our organised events and campaigns. Have a look at our website [www.dudleygroup.nhs.uk/our-charity](http://www.dudleygroup.nhs.uk/our-charity)



### Nurses Day 12th May

Celebrate Nurses' Day to remember the valuable contributions that nurses make to society. Why not hold a charity event to mark the day.



### Go Neon during June

Wear Neon for the Day, hold a themed party, bake neon cakes. Ask for our free fundraising pack and event ideas.



### Make a Will fortnight 5th – 16th October

Making a Will is simple and an important way to protect the future of your loved ones. Contact us for a list of participating solicitors.



### Wear a Santa Suit for the Day Friday 4th December

Get the festivities off to a great start and raise funds for a great cause. Wear a Santa Suit for the day and fundraise for our Make our Patients Smile Appeal. FREE Santa Suit.



### Fundraising at Christmas

Donate in lieu of Christmas cards (ask for a free wall poster). Give your heart to a loved one in our White Heart Tree of Light.

## Making a donation is really easy

### Send a cheque

Payable to Dudley Group NHS Charity; to the Fundraising Manager, Trust HQ, Russells Hall Hospital, Dudley, DY1 2HQ

### Donation by debit or credit card or BACS

Contact the Cashier, General Office on 01384 456111 ext. 2881

### Log on to our JustGiving site

<http://www.justgiving.com/dghc> Make a one-off donation, or use this link to create your own page.

### Making a donation in person

You can visit the General Office anytime between 9am and 4.30pm Monday - Friday (located on the ground floor, near the main entrance of Russells Hall Hospital) and give your donation to the cashier, who will issue you with a receipt.

### Allocation of your donation

You can nominate an area of care that is close to your heart, such as Cardiac, Stroke, Children or Surgery. Alternatively your donation will be paid into the main charity fund then distributed where it is needed; any ward can request money from this charity fund.

You can even work towards purchasing a specific piece of equipment or donate to a particular ward area.

**Should you require your donation to be specific please make your wishes clear as soon as possible.**

If you need support or advice, give us a call – we'll be happy to help.

Donating via mobile phone

# Make Our Patients Smile



To donate, text

**MOPS21 £2 / £5 / £10**

**and send it to 70070.** eg. MOPS21 £5

You will be given the opportunity to add Gift Aid

– meaning we will benefit from an extra 25%.

All text messages are free to send on all networks and 100% of every donation (plus 25% Gift Aid) comes to our charity.

Registered No: 1056979

**JustTextGiving™**  
by  **vodafone**

The Make Our Patients Smile appeal provides items such as televisions, reclining chairs, patient comfort packs, presents at Christmas, children's books and games, etc; such items and services that will enhance our patients experience while at one of our hospitals.

[www.justgiving.com/dghc/donate](http://www.justgiving.com/dghc/donate)

By choosing to make a donation, you'll be making a real difference.

**£ 5** could buy 5 comfort packs (toothbrush, comb, etc) for emergency admissions

**£ 10** could buy books, toys and games for our children's ward

**£ 20** could go towards purchasing a vital piece of equipment

- It's quick and easy to use JustGiving.
- The donation process is super-secure.
- You can manage all of your charitable giving in one place.
- 100% of your donation comes to the Dudley Group NHS Charity.
- JustGiving reclaim Gift Aid on our behalf on all eligible donations.
- You can set up a page for your own fundraising.

# Thank You!

The Corporate Trustee would like to express its appreciation of the support received from so many groups and individuals whose generous contributions are of enormous benefit to both patients and staff throughout our Trust.



Approved on behalf of the Corporate Trustee by  
Paula Clark, Chief Executive, The Dudley Group NHS Foundation Trust



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[www.dudleygroup.nhs.uk/our-charity](http://www.dudleygroup.nhs.uk/our-charity)  
[www.justgiving.com/dghc](http://www.justgiving.com/dghc)

 @DGNHSCharity

 /DudleyGroupNHSCharity

**Charity Number: 1056979**